

CLVFD BUSINESS MEETING MINUTES

January 27, 2022

Meeting called to order at 1808 by Chief Evan Rau

Attendees: Evan Rau, Jody Sandquist, Marian Kelly, Doug Race, Kate Kelly, Milo David, Marilyn David, Anne Dirmeyer, Steve Dirmeyer, Harold Alexander (Alex), Mark Julian, Bobby Hill, Zoom- Richard Rowe, Jeanne Rowe, Jim Kubichek, Brad Chiodo, Craig Mawle, Jamie Cardenas, Potential new members in attendance, Susan Rau, Deana Lehman, Mike Clark

Approval of Minutes of Previous Meeting – Kate moved to approve, Bobby seconded, unanimous approval.

PERSONNEL

Potential New Members – Deana Lehman- SDR, Mark Julian's wife, full time residents since 2020, on CL Fires Board. Susan Rau- SDR, Evan's wife, full time resident since 2017, CLWSA Manager, CLFires Board. Mike Clark- not sure of SDR or Fire Fighter, recently moved to Crystal last year, wife works for CLRRRA.

Evan's New Job – At least until the middle of April he will be working Thursday, Friday and Saturday and every other Wednesday, 12-hour shifts. After mid-April he will switch to the academy Monday thru Friday.

New Meeting Schedule - For the next four months the Officers Meeting will be held the 4th Monday at 1730. Business Meeting will be at 1900. Training will remain the same at least until Evan's schedule is more established. Marian will send out reminders a week before each meeting.

Probationary Members – Mark Julian is up for full membership and the vote will be tonight.

Special Announcement – With a heavy heart today we announce that JoJo Nickson passed away this afternoon. JoJo was a special person to everyone she met. She was a dedicated employee of the CLRRRA and will be missed. All of us are encouraged to reach out to Ken and help support him through this most difficult time. There will be a card in the office for members to sign.

EQUIPMENT

Bumpers - Expected within the week. As soon as the bumpers for both trucks (Brush 1 and Squad 1) arrive Alex will start on the following – Bumpers, lights and sirens and a light bar and radio in Squad 2. Alex will need help. A page will be sent out when Alex will be working and needs assistance. The 800 radios will also be installed in Kate, Jody and Marian's vehicles. Marian will order antennas for those three vehicles.

Station – CO monitors are going off. If you are in the station and the monitor is beeping, open a bay door and reset the monitor. Notify an officer when this happens.

Sirens – Sirens are not working possibly due to drained batteries as a result of solar panels being covered with snow. Batteries are recharging now. They will be rechecked after a couple of sunny days by Marian and Doug.

COVID PPE – Everyone is outfitted with coveralls however if you have to decontaminate that gear it is a difficult process. Disposable gowns will be ordered and placed in all department vehicles. Evan will send out an updated COVID protocol.

Signs – Kate, Marian and Jody are working on ordering four handheld training in progress signs. SDRs are getting handheld stop signs and will be at the station to be picked up.

New fire conditions signs will be installed when the weather improves.

COMMUNICAITONS

See radio information under equipment.

OPERATIONS

Brian Goodwin will continue to enter incident data in NFIRS until we can have someone attend State training. There is no state training scheduled at this time but there may be in the spring. The Department needs a volunteer or volunteers to take over this reporting. Please let Marian know if you are available, interested, or want more information on this subject. Doug may have found a program that would make this easier. Bobby is a proponent of using the ESO system, which has both fire and medical entry components, but it is about \$4000.00 per year.

TRAINING

Brad is the new Training Officer. Training for February will be an Apparatus rodeo.

RFLVFD training – Tuesday 2/1 at 1800

CLVFD training – Thursday 2/3 at 1300

Joint training – Saturday 2/5 at 0830

There is no joint training with RF this month however CLVFD will be training on 2/3 and 2/5. SDRs will be needed for traffic control.

EMS training – 2nd Thursday of the month at 1900 at Glacier View Station. Next two months will be on Microsoft Teams. Contact Marian for the link.

ADMIN –Jeanne & Rich No report

SAFETY - Jim

Roadway Safety and Survival Webinar – Jim, Jody and Doug attended. Digital alerting systems information – new system so siren systems will send alerts to vehicles that have display screens. May be coming to our area soon.

Stay Warm – use Yaktrax or crampons for safety.

Jody reported having a huge bob cat on her property so be careful

SDRs – Kate reported SDR meeting / training time will be rescheduled so new members can attend.

CLFIRES – Anne/Jody End of year financial report for 2021

Total funds raised: \$79,742.11

CLVFD: \$70,550.24

CLFIRES: \$9,191.87

In the CLVFD Funds:

Programs: King Soopers \$1,836.06 Air Evac EMS \$1,876.20 Amazon Smile \$943.83

Total: \$4,656.09

Brush Funds received in CLVFD funds: \$30,975.90

Dedicated Funds as of December 31, 2021:

CLVFD: \$41,287.68 CLFIRES: \$12,831.16 Total: \$54,111.34

Legacy Brick Fundraiser as of January 27, 2022

Bricks Sold: 132 Donation: \$10,560.00 Cost of Bricks: \$2,661.00 Profit: \$7,899.00

Will have signs and banners advertising the fundraiser in a week.

Picture request for "thank you cards" for donations - Jody wants to get a picture of everyone in front of the truck in wildland gear before the Saturday training. Would like assistance getting trucks cleaned for pictures.

GRANTS - Jim

Larimer County United Way Grant - To departments impacted by Cameron Peak Fire to make them more resilient/prepared going forward. Requested funds for SCBA pack for Squad 1, 18 pairs of wild land gloves, 6 pair of wildland pants – awarded approximately \$13,000.00.

State Fire Prevention Grant – Due to be announced in February or March. Also asked for SCBA, 2 bottles and wildland pants.

AFG Grant from 2018 – Have waited more than 9 months for PPE for Craig. We will not be spending all of the money from the grant as we have had other opportunities to purchase items awarded on the grant.

OTHER

KN95 masks – Received from the State to hand out to the community. Marian will send an email and request volunteers to help hand out the masks.

Bobby announced that RF has a UTV with Tracks responding along with the ambulance.

Voting

Mark Julian as full member - approved

Deana Lehman as probationary SDR – approved

Susan Rau as probationary SDR – approved

Marian made a motion to adjourn and was seconded by Marilyn. Meeting adjourned at 1936.

Respectively submitted

Jeanne Rowe

CLVFD BUSINESS MEETING MINUTES

February 28, 2022

Meeting called to order at 1908 by Chief Evan Rau

Attendees: Evan Rau, Marian Kelly, Doug Race, Jim Kubichek, Brad Chiodo, Milo David, Marilyn David, Jody Sandquist, Kate Kelly, Mark Julian, Deana Lehman, Mike Clark, Susan Rau, Sue Gessert, Harold Alexander, Zoom: Richard Rowe, Jeanne Rowe, Don Harlan, Brian Casselman, Anne Dirmeyer, Steve Dirmeyer, Jamie Cardenas, Nick Marouf.

Approval of Minutes of Previous Meeting – Jim moved to approve, Kate seconded, unanimously approved

PERSONNEL

New Members – Mike Clark, who attended the last meeting wishes to join as a firefighter. Mike lives in Crystal Lakes fulltime. He has an IT background. Vote to accept him as a probationary member will be taken at the end of the meeting.

Roadmap for New Members – Rules and regulations documents will be updated and shared with the department soon. Questions and or suggestions should be directed to Jim or Doug.

Cameron Peak Commemoration for Department – Evan handed a proof of the coin around. All current members and people who were members at the time of the fire will receive a coin. We will see if there is interest from the community to purchase coins also.

Time Off Tracker – Evan requested that all members use this tracker when they will be off the mountain. Continue to do the text notification as well.

EQUIPMENT

Alex needs assistance with working on the apparatus. Evan stressed that it is important that this work not fall to Alex alone and asked that other members assist whenever possible.

Update on new apparatus – Bumpers are installed on all.

Brush 1 all done and exterior toolbox is installed. No tools in it yet as it needs to be reinforced. Struts will be attached on morning of 3/1. Members are asked to help out if possible.

Squad 1 – more installation required.

Squad 2 – Lots of work still to be done

Station - Rusted heater vent in the east by will be fixed the morning of 3/1. Thanks to Jim for arranging this fix.

Sirens – To be checked 3/1. Solar panels appear to be clear of snow. Doug will retest from station.

Signs – Two handheld training ahead signs are at the station and Alex will install handles. Two will be stored at the station. Jody is drafting a usable set of bullet points to help us be safe when using the signs hopefully by the next business meeting.

Old Bumpers – Will be posted for sale but any member who is interested please contact an Officer.

CAFS backpack – Jim and others discovered during slash burn that our SCBA bottles don't work with the CAFS backpack. It is currently out of service until we get reconditioned bottles that have the proper fittings.

OPERATIONS

NIFRS data entry - Anne Dirmeyer has volunteered to be the NIFRS data entry person for the department. Anne will be meeting with Brian in mid- March to go over the system and learn the responsibilities. Evan would like more than one person handling this issue so that we can be assured compliance and continuation. The department is looking for a program that would make the whole process easier that doesn't do more than we need or cost more than we want to spend.

TRAINING

Training for March – Subject is ice rescue.

RFLVFD – Tuesday 3/1 at 1800

CLVFD – Thursday 3/3 at 1300 – if any SDRs are interested in trying out a suit come Thursday.

Joint – Saturday 3/5 at 0900 – location Shagwa Lake, Red Feather. SDRs will be needed for traffic control. Firefighters meet at station at 0830 and SDRs at Shagwa 0845.

EMS Training – Second Thursday of the month at Glacier View at 1900.

SAFETY – Jim reminded everyone that ice is still an issue. Be cautious when driving and walking.

Mask requirements – Masks are no longer required in station. Masks are required to be worn on calls and when interacting with the public.

SDR – Kate and Jody – SDR meeting will be held the 4th Tuesday of every month at 4:00 PM.

CLFIRES – Board members are working on the membership letter and will be getting them out soon. The membership fee funds CLFIRES; any additional donations are for the fire department. There are currently approximately 250 members.

Memorial Fund – CLFIRES will manage a fund for memorial bricks for department members and immediate family. Funds will come from the fire department fund in CLFIRES.

GRANTS – Jim State Fire Safety and Disease Prevention Grant – Announcement expected in the next ten days. We have already received a grant from the United Way for the same equipment that is requested on this grant. If we get this grant Jim will contact the grant manager and inquire if we can substitute something else.

OTHER

Deep Cleaning of Station – We need to schedule time at some point this year to deal with the things the monthly cleanings don't cover. We also need to weed out and remove clutter (like equipment we no longer need}. Discussed possibly doing in mid to late May.

Carbon Monoxide Meters – Doug ordered two new CO meters so we will have one on each apparatus.

Landing Zone Lights – Doug ordered two new sets to replace the broken parts on the sets we have. They are presently on backorder

New Property Owner Orientation – Deana asked if anyone would be coming from the Fire Dept. to the next orientation meeting. Jim will attend.

Slash Burn – Sue Gessert asked if we were planning to do additional work to complete the unburned fuel. Doug reported that there is a plan to extinguish it. The wind has been an issue.

Vote on Mike Clark – Unanimously approved

Motion to adjourn – Kate moved, Alex seconded, unanimously approved. Adjourned at 2017.

Respectfully submitted

Jeanne Rowe

CLVFD BUSINESS MEETING

March 28, 2022

Meeting called to order at 1905 by Assistant Chief Doug Race

Attendees: Doug, Kate, Marian, Jody, Brad, Susan Rau, Sue Gessert, Jon, Steve, Anne, Bobby, Alex, Mike, Deana, Mark, Via Zoom: Jim, Jamie, Craig, Don, Rich, Jeanne

APPROVAL OF MINUTES OF PREVIOUS MEETING – Alex moved, Anne seconded, passed unanimously.

PERSONNEL

Starting in April the monthly meetings will return to the old schedule which is the 4th Thursday of each month. The Officers meeting will be at 4:30 PM and the Business meeting at 6:00 PM.

Everyone needs to get HEP B vaccination. Due to the importance of the HEP B issue and as clarified by Doug after the meeting:

“HEP B inoculation, as with all vaccines, is optional, but is HIGHLY recommended. Even for SDRs, cause you never know when you will be in close contact with a patient--it happens. So, you can get the vax at any clinic--I've used the mini-clinic at King Soopers. It was a series of two shots (I've heard a third booster is being recommended, but that's down the road) and a reading of the first one before you get the second one administered (can be done at the same time) is required. I have forgotten how long between shots you have to wait, but it is something like 21 days or so. A reading after the second shot is also required--which requires a separate visit. There is an expense, and the department will reimburse all expenses for the series.”

Ken Nickson has resigned from the Department.

We are still looking to recruit new members

Cameron Peak Challenge Coins have been ordered (100) and should be in within one month and will be distributed at that time.

EQUIPMENT

Squad 1 and Brush 1 are both done. The box is on Brush 1 with struts. Portatank holder is still in the design stage and tabled for now.

Squad 2 – Wiring completed, and light bar is mounted. Radios and siren and light bar controller still need to be mounted.

Station – Heating company is in today. Exhaust on both sides of building needed to be replaced. They are now stainless steel and insulated. East Bay is much quieter, and the west bay will be quieter but cannot be baffled any more than it is.

Sirens – Four still don't work and are not responding to the test signals. Evan checked the one on the south side of the lake and it is not responding from the pole either. Batteries need to be checked. Alex will look at them tomorrow.

Boat – motor still needs to be tested.

Signs – Jody has developed policies and/or guidelines for using signs in emergency and training situations. We will be practicing, and this is a very important issue.

Fire Condition Signs – waiting for the weather to improve.

Station – deep cleaning will be in April. Watch for the date.

Restrooms – Frozen again and will need repair in the summer. Excavation of the line and insulating will be required. Issue may be between the side of the building and the first bend in the pipe.

OPERATIONS

NFIRS – Anne is trained and taking over as of now.

TRAINING

April – Wildland

RFLVFD – Tuesday 4/5 at 1800

CLVFD – Thursday 4/7 at 1300

Joint – Saturday 4/9 at 0900 – Location is Snoopy Pond in Crystal Lakes- Will be practicing digging a line. Wildland dress and pack. SDRs not required but may attend.

EMS – 2nd Thursday of each month at 1900 at Glacier View Station

ADMIN

Jeanne and Rich are now tracking training hours in conjunction with Brad.

BOBBY

Packs are all available to use.

SAFETY

Jim advised that we should all be careful when driving on east / west roads as at this time of year the sun can be in your eyes and blinding at times.

SDRs

Kate and Jody distributed the old wildland helmets to the SDRs. Let Doug know if you need one. Training tomorrow 3/29 at 1615 at the station.

CL FIRES

Anne presented the design for the bricks. Bricks will be shipped the first week of May. An unveiling will be held after the flag ceremony on Memorial Day.

Quarterly meeting for CLFIRES will be April 10th at 1300.

OTHER

Doug reminded the group that several people will be gone this summer, and everyone will need to step up and help out as usual and perhaps in some other ways where they may not have helped before. Please keep this in mind. Further discussion will be held in the coming months. The 4th of July activities which include family fun days on the 3rd and the 4th of July will need a lot of involvement. Teaching the classes offered this summer by the Department for the public will also need extra help.

Alex thanked everyone who has helped with the trucks, Doug, Steve, Milo, Evan, and others.

Motion to adjourn – Alex moved, Brad seconded, passed unanimously. Meeting adjourned at 1956.

Respectfully submitted

Jeanne Rowe

CLVFD BUSINESS MEETING

APRIL 28, 2022

Meeting called to order at 1804 by Assistant Chief Doug Race

Attendees: Doug, Marian, Kate, Jody, Brad, Jim, Anne, Susan Rau, Mark, Deana, Sue Gessert, Jon, Alex, Steve, Mike, Milo, Marilyn. via ZOOM: Rich, Jeanne, Evan, Jamie, Don, Craig

APPROVAL OF MINUTES OF PREVIOUS MEETING – March minutes, Jim moved, Alex seconded, passed unanimously.

PERSONNEL

Recruitment – SDR Specific Banner – Doug asked the SDRs to do some planning for this banner.

Probationary Members – Brian and Nick are due for approval for full membership. Vote will be done by e-mail for Nick and ratified at June meeting. Jamie is still determining what her work schedule will be. Mike's three-month review is due May 28th. Deana and Susan's three-month SDR review is due and will be done by Kate and Jody.

Chief and Assistant Chief Meeting – Discussed summer classes, Doug's absence (May 23 to the end of September), and summer events. CL Fires will also assist with summer activities.

Cameron Peak Challenge Coin – Doug will issue to members and extra coins will be \$15.00. Contact an officer to purchase, cash or checks to CL Fires.

EQUIPMENT

Brush 1 – Is working

Squad 2 – 90 % done

Evacuation/Emergency Sirens – Working as they should be as of 4/16 test. Marian will check with R&R about audible testing.

Boat – Motor still needs to be tested. Not sure if the motor we have is powerful enough. Jim will lead the test and needs at least two people to help. Will send a text to department when ready.

Fire Condition Signs – Doug wants them installed before he leaves. They need to be assembled first and then put up. Property owner approval has been obtained. Doug will message when ready to schedule install and will need help.

Restroom Freezing Issues – Outlet pipe is crushed 100 feet down from the station (only 2 feet under the road). 2000-gallon vault approved by Fire Board and we are presently waiting for county approval. A contractor has been identified to do the work. Cost will be in the \$9,000 to \$11,000 range. If not installed before Memorial Day weekend portable toilets will be rented.

Training – Structure fire training this month

RFLVFD – Tuesday 5/3 at 1800

CLVFD – Thursday 5/5 at 1300

Joint – Saturday 5/7 at 0900 - Location Red Feather Lakes

EMS – Switched to online via CareerCert – will try to arrange for folks who are not EMR/EMT to attend if they wish.

SAFETY – Jim reminded everyone to pre-hydrate before incidents especially when wearing bunker gear. We have electrolyte powders at station in the kitchen area in the tall cabinet. Take some but please don't waste as they are expensive. Jim reported on firefighter deaths in 2020 and they are on the rise. Safety is something we must be always aware of and always look out for ourselves and each other.

SDRs – Meeting tomorrow (4/29) at 4:15 at Station.

CLFIRES – A lot of planning was done at their quarterly meeting.

Summer Events and Scheduling -

4th of July Weekend

Saturday will be the fishing derby, RF Parade and Fireworks

Sunday will be CLVFD Fun Day – parade, free lunch, cake walk, fire demonstration and water spraying (no dunk tank)

Monday will be Duck Race at 10:00 AM at Snoopy Pond

Labor Day Weekend – Rummage sale

Financial Report for CLFIRES –

1st Quarter \$50,246.00 in Fire Department funds

Total taken in for Bricks \$12,480.00. Brick costs were \$3,262.00. The Brick Profit of \$9,218.00 does not include the other costs incurred yet.

RESPONSE PROTOCOLS

Doug discussed some issues we are having at the station and on calls. Everyone needs to cooperate, perform duties to the level of their training and not above, and accept and carry out assignments. The Crystal IC is in charge on a Crystal call. At the station the senior person will make assignments to responders. Someone may be assigned to man the radio and take notes on actions/timelines at the station. This could be firefighters if available or SDRs if need be. On an LZ, an officer will be present to assist/supervise, but not necessarily act as ground contact.

Jim asked everyone to let whoever assigns them a task know if the assignment is not something they have done or are comfortable with.

HIPAA – DO NOT SHARE DETAILS OF A CALL WITH ANYONE. NEVER SAY MORE THAN THAT WE HAD A MEDICAL OR WE HAD A FIRE.

OTHER

Summer Classes

Marian will run two Mitigation Classes and two Evacuation Classes and will announce the dates in May.

Evan will try to schedule Chainsaw and Stop the Bleed Classes. Time will be announced later in the summer.

Insurance Class will not be held this year. Information and advice on insurance will be disseminated by group e-mail and on our website.

Memorial Weekend Activities –

Saturday – Flag raising at Basecamp – 0900, meet at 0830. Jim will be the flag wrangler at basecamp and station. (Flag wrangler will collect the new flags from the office before the events, verify connectors on ropes are right width apart from those on the pole). Ceremony wranglers will be Mark and Deana. Ceremony wrangler arranges the flag handling personnel and directs the flag raising per Doug's notes. Flag handling personnel (6 members) will be assigned the day of the ceremony. Wear dark blue dress shirts.

Recreation Committee Breakfast – starts after flag raising at Basecamp.

Saturday flag raising at the station – will be at 11:00 AM, meet at 10:30. Ceremony wrangler arranges personnel and directs flag raising (Mark and Deana). Flag handling personnel (2 members) will be assigned that day.

Brick Dedication at the Station – will immediately follow the flag raising. Fire Department person will speak at this dedication (Evan if he is available).

Water and Sewer Annual Meeting – This meeting will be held at 1:00 PM Saturday and parking issues around the station are to be expected. We need to ensure that vehicles can be pulled out of station if we get a call.

Flag Retirement Ceremony – Cancelled for now but may be held later in the summer.

Motion to Adjourn – Kate moved, seconded by Alex, unanimously approved at 1948.

Respectively submitted

Jeanne Rowe

CLVFD BUSINESS MEETING MINUTES

MAY 26, 2022

Meeting Called to order at 1820 by Assistant Chief Marian Kelly

Attendees – All Zoom – Marian, Jim K., Jody, Brad, Evan, Rich, Jeanne, Sue Gessert, Jon, Milo, Marilyn, Mike, Mark, Deana, Susan, Anne, Steve, Jamie, Don, Craig

APPROVAL OF AMENDED MINUTES OF PREVIOUS MEETING - Marilyn moved, Jody seconded, passed unanimously

PERSONNEL

Jim is working on letter to community members for recruitment.

Probationary Members – Nick Marouf was unanimously voted to full membership. Jim moved to ratify the membership vote, Marilyn seconded, unanimously approved.

Meeting Attendance – Members are encouraged to attend Business Meetings in person whenever possible. Zoom should be used only when member is unable to attend.

EQUIPMENT

Support – Taken out of service as it is not reliable. Transfer cold water rescue gear to Squad 1. Brad, Steve and Anne will move equipment. Will be taking Support in for service and may need help getting it down to Fort Collins and back.

Boat – Boat, motor and battery are in Squad 2.

Fire Condition Signs – Installed

Station Cleaning and De-Cluttering – Will look at in September after Labor Day Rummage Sale. Someone cleaned out the shed but no one has taken credit doing this.

Station Restroom Freezing Issue – Steve will oversee the installation of the vault. Dig out will be the 2nd week of June. Vault is ordered and completion is expected by June 25. Station bathrooms are currently usable.

Evacuation/Emergency Siren Testing – Marian will train Anne as she volunteered.

Jim will coordinate removal of the chains from small vehicles.

Radio harnesses are available and members should contact an officer if needed.

Air pack bottle has been received for the compressed air foam backpack. Training will be held on the backpack in the future.

COMMUNICAITONS

Audible siren test will be Sunday, June 12th at 11:00 AM. Marian will train Anne to set them off.

TRAINING - Brad

Training for June – Wildland

RFLVFD – Tuesday 6/7 at 1800

CLVFD – Thursday 6/9 at 0900

Joint – Saturday 6/11 at 0900 – location Crystal Lakes - SDRs need to attend

SAFETY – Jim

Firefighters should go over wildland packs and make sure they are ready to go. Make sure drinking water is in all vehicles.

SDRs – Kate and Jody

SDR Meeting on Tuesday, May 31 at 4:15 PM.

Jon contacted the person who took all rummage sale leftovers from last year but has not heard back.

CLFIRES – JODY

Memorial Day Events and Scheduling

Members should arrive at 8:30 at Base Camp on Saturday, May 28th.

Mark and Deana are ceremony wranglers – Jim will be flag wrangler

All Department members should wear dark blue dress shirts if possible

Marian will speak on behalf of the Department

Station Ceremony – Flag raising 11:00 AM at station – Brick dedication will be at 11:00 AM – Jody will speak.

Water and Sewer Meeting is May 28th, and our vehicles will need to be arranged for easy exit from station due to W&S meeting parking.

Snacks – The price of snacks has gone up considerably. Members are encouraged to partake and enjoy the snacks but not overindulge.

GRANTS – JIM

Wildland pants ordered in January are expected to be delivered in July.

Another SCBA pack and two bottles are expected in a couple of weeks.

OTHER

Joint training will be Saturday June 11th, the same day as the Road and Recreation annual meeting. Please do not respond through basecamp if we have a call on June 11th in the afternoon.

Summer Classes – Marian has scheduled three mitigation and two evacuation classes. Evan will try to schedule chain saw and stop the bleed classes later in the summer. Department members are encouraged to attend the classes.

Jon Gessert mentioned the ambulance transfer that occurred in front of their house could have been done at a safer spot perhaps in the open area near the lake. In summary, look for safe places off the road when possible for transfers.

Evan mentioned that he should have his schedule for the remainder of the calendar year in about three weeks.

Deana asked if Road and Recreation could make a donation to the Department in exchange for two of the non-reflective stop signs for the Security Committee. Milo will bring two to the station so they can have them by the holiday weekend.

Motion to Adjourn – Jim moved, Jody seconded, unanimously approved at 1914.

Respectively submitted

Jeanne Rowe

CLVFD BUSINESS MEETING MINUTES

JUNE 23, 2022

Meeting called to order by Chief Evan Rau at 1813

Attendees – Evan, Marian, Kate, Jim, Rich, Jeanne, Brad, Jody, Mark, Deana, Sue Gessert, Jon, Milo, Marilyn, Susan Rau, Anne, Steve, Alex, Mike. Zoom: Jamie, Don

APPROVAL OF MINUTES OF PREVIOUS MEETING – Jim moved, Rich seconded, passed unanimously

PERSONNEL

Recruitment

Jim has drafted a recruitment letter which will be sent to property owners in Crystal Lakes

Probationary Members – Three new members have passed their three-month review: Susan Rau, Deana Lehman, and Mike Clark

EQUIPMENT

Squad 1 – When it's at the station it must be plugged in when not in use. Cold water rescue gear is in the back of Squad 1.

All vehicles must be plugged in when not in use.

Support – Out of service and at Loveland Ford having work done on it. No update.

Evacuation/Emergency Sirens – During the audible test on 6/11, the siren at Micmac and Osage moved but did not make any noise. AvTech advised us to try and start it from the pole. Marian will do this on Saturday, 6/25.

Boat – Boat, motor and battery are in Squad 2 and will be deployed from there this summer. Motor still needs to be tested and Evan will e-mail and ask for volunteers to help.

Station Cleaning and De-cluttering – Need to schedule prior to the rummage sale which is on Labor Day. Possibly the first week of August since drop off for the rummage sale will be August 13, 20 and 27.

Old Bumper – Evan will put the bumper on Craigslist for free.

Vault Installation Update – Steve and Alex will get all plumbing connected the morning of June 24. The vault will then need to be inspected and covered with dirt.

Steps - Milo installed two drop down steps on the back of Brush 1 and Brush 2.

Accident Scene Ahead Signs - Kate reminded everyone that the accident scene signs need to be deployed. Evan advises that this needs to be a protocol. Brad will make this issue part of training. SDRs should communicate with IC if signs are not deployed on an incident.

Fire Ban/Restriction signs – Alex has finished signs and they will be stored in the hall by the bathrooms.

Red Lights - The Department is out of red lights for vehicles and Evan will order.

OPERATIONS

Class signs need weeds cleared in front of the signs occasionally throughout the summer. Rich and Jim volunteered to assist.

TRAINING

Training for July - Structure 2

RFLVFD – Tuesday 7/5 at 1800

CLVFD – Thursday 7/7 at 0900

Joint – Saturday 7/9 at 0900 at Red Feather

EMS – Online by CareerCert until September

ADMINISTRATION – Jeanne advises that when you read the minutes, please let her know of any errors, corrections, or additions.

Safety – Jim e-mailed out “25 best Practices for Improving First Responder Safety” as a part of Safety Stand Down Week. Also, part of the e-mail was Situational Awareness Basics – Roadway incidents, EMS incidents, and Structure Fires.

SDR – Kate advises that SDRs are using the equipment recently assigned and that equipment has been beneficial.

Evan thanked the SDRs for their involvement on the recent MVA and said he was impressed and proud.

CLFIRES – Jody

July 4th Event Planning – Jody presented plans and member needs for the events. Signup sheets will be posted on the refrigerator at the station.

OTHER –

Evan’s work schedule – Until the end of August, Evan will be working 24 hours shifts on Tuesday and Thursday. Late August Evan will be in Paramedic School on Fridays and Saturdays. Evan’s schedule will probably change January 1, 2023.

Department Change:

CLVFD officer’s and business meetings will be on the 3rd Monday of the month beginning July 18th and will be held in the Wapiti Room.

Training for Crystal Lakes will be changed to the first Monday of the month starting in October at 1:00 PM.

Red Feather training will be that Tuesday which is their normal day and Joint Training will be that Saturday.

Also - Anne mentioned that response protocols need to be sent out to members again.

Motion to Adjourn – Kate moved, Jim seconded, unanimously passed at 2009.

Respectfully submitted

Jeanne Rowe

CLVFD BUSINESS MEETING MINUTES

JULY 18, 2022

Meeting called to order by Chief Evan Rau at 1820

Attendees – Evan, Marian, Kate, Jody, Jeanne, Rich, Brad, Mark, Deana, Sue Gessert, Jon, Alex, Milo, Marilyn, Susan Rau, Mike, On Zoom: Craig

APPROVAL OF AMENDED MINUTES FROM PREVIOUS MEETING – Alex moved to approve, Jody seconded, unanimously approved.

PERSONNEL

Recruitment

Jim's open letter to the District will be mailed to CL property owners with 80545 addresses. Marian will be working on preparation and mailing.

Jim update - In reference to Jim's medical issues during the fire call – Jim is doing well and will be back on the mountain tonight.

Probationary Members

We will vote on Deana Lehman and Susan Rau tonight for full membership.

Brian – out on medical leave and Evan will reach out to him to determine status.

Updates

Don Harlan is out on medical leave but is on the path to recovery and should be back in 2 to 3 weeks.

Craig Mawle – Hopes to be back mid – August

EQUIPMENT

Brush Truck Steps – Evan thanked Milo for creating and installing steps on the back of both Brush trucks. The step on Brush is lower than the tail gate.

Support – Back in service – replaced glow plug harness. Starts up and drives well.

Evacuation/Emergency Sirens – All sirens tested 7/11 and all work. Marian thanked all who participated in the testing of the sirens. This was good practice for setting off the sirens manually.

Boat – Brad will work on a design of a boat shed that will meet the desires of the Water and Sewer Board.

Station Cleaning and De-cluttering – Tentative date is September 17 and 18. Evan mentioned this should be an all-hands-on-deck effort. Jon and Sue have been in contact with the person who will pick up what's left over from the rummage sale.

Vault- installed and hooked up. **Be careful – there is an alarm on this bad boy that goes off when it gets close to full.** Phone line is buried and phone and internet are working.

COMMUNICATIONS

Radios – Evan asked if there were any problems with the radios. No one indicated problems except the usual coverage issues.

900 Paging System – This is new Larimer County technology. There are and have been some bugs that are being worked out. Evan has addressed some issues with the County and advises they encourage our suggestions. The new system automatically produces a page which is much faster than the old manual system. We must pay attention to the address on the page to help determine if the call is for Red Feather or Crystal.

OPERATIONS

Mutual Aid Agreement with RFLVFD – Evan and Bobby will work together to develop protocols for each department when we are working together on the same calls.

TRAINING

August Low angle rescue

RFLVFD – Tuesday 8/2 at 1800

CLVFD – Thursday 8/4 at 0900

Joint – Saturday 8/6 at 0900 Probably at Crystal and SDRs will probably be needed.

EMS – On line until September/October

CPR Recertification – Evan asked SDRs to e-mail him if they are not interested in recertifying. Classes will be held probably this Saturday 8/23 and 8/30. An online portion must be completed in advance of the class.

SAFETY

Evan reminded everyone to drink plenty of water, have some in your cars, and electrolyte powder for drinks are in the station.

SDR – Kate and Jody

Meeting Thursday 7/21 at 4:15 (this has been cancelled and changed)

Kate thanked and complimented the SDRs who were on the fire call Sunday night.

CLFIRES

Jody shared the treasurer report from (Kathy Dillon-Durica) for the July 4th activities.

Logo sales and duck race - \$3,012.74

Expenses \$1,587.68

Overall Account Balance \$26, 385.96

Boot donations – no total yet

Anne will be moving from being the treasurer for CLFIRES to the treasurer for the District Board.

Annual Meeting for CLFIRES will be held Sunday August 14th at 1:00 pm.

A new board member is needed. Kathy Dillon-Durica has taken on the Treasurer's responsibilities.

GRANTS – Evan reports that we are approved for a VFA grant to replace our older fire shelters. 5 to 7 regular shelters and 2 training shelters

REPORT / REVIEW RED FEATHER STRUCTURE FIRE ON 7/17/2022

Marian was the first on scene and went directly from work to the fire and became IC. This fire was a good example of wildland urban interface. Multiple agencies and volunteer fire departments were called immediately due to the possible catastrophic impact this fire could have had. The cause of the fire is unknown at present and should not be speculated on. Between Red Feather and Crystal, water was put on the fire quickly but the house was engulfed in flames. Marian directed other departments on their arrival to take over certain aspects or areas of the fire. Marian complimented SDRs for taking charge of traffic. Marian discussed things that could have been done differently. Alex reminded everyone that very good decisions were made and because of those decisions, a city and forest were saved. Without making the decisions that were made, we could have had a totally different outcome.

Motion to Adjourn - Kate moved to adjourn following the membership vote and Jody seconded at 1955.

Respectfully Submitted

Jeanne Rowe

CLVFD BUSINESS MEETING MINUTES

AUGUST 15, 2022

Meeting called to order by Chief Evan Rau at 1808

Attendees – Evan, Marian, Kate, Rich, Jeanne, Jim, Jody, Susan Rau, Steve, Anne, Alex, Jon, Susan G., Mike, Brad. Zoom: Jamie, Craig

APPROVAL OF MINUTES FROM PREVIOUS MEETING – Jody moved, Anne seconded, motion carried unanimously.

Evan mentioned that there has been very positive feedback from the community relative to the tree fire off Beartrap Road.

PERSONNEL

Jim's recruiting letter will be sent to all Crystal Lakes property owners with an 80545 address. Evan also mentioned that we are still searching for other recruiting ideas and members are encouraged to present other ideas.

Probationary Members

Mike Clark's six-month review is 8/28/2022. Evan will meet with Mike and we will vote next month.

Members who have left – Don Harlan and Brian Casselman have resigned but would be welcome to come back when their personal situations change.

Deana Lehman resigned and has turned in her gear.

David Strum resigned a few months ago and has now turned in his gear.

Brad has stepped down as training officer. Evan will assume those responsibilities for now. The Department is looking for someone to volunteer to be training officer. Evan thanked Brad for his work and efforts this past year.

Department Representation in the Community

Evan reminded everyone that department members have a presence in the community and are easily identifiable and asked members to remember they are representing the dept as well as themselves. Evan asked us to help the Department maintain our good reputation.

EQUIPMENT

Brush 1 – The tool cage keeps popping open and the latch needs to be replaced. Alex will work on this issue. Evan mentioned that tools should be placed with the work ends out to better protect the tools. Evan fixed the chainsaw and ensured only premixed fuel should be in that saw.

Engine 1 – Chainsaw on Engine does not have any spare chains as they are 22 inches. All others are 25 inches.

Boat – We will be using the larger motor. Jim will donate this motor in exchange for the small motor.

Brad will continue to work on the shed design.

STATION CLEANING AND DECLUTTERING – Will now be October 1st and 2nd.

Drone – Evan asked if any member including SDRs would be interested in being trained on the drone.

Electronic valves for Tender and Engine – Alex has done research on electronic valves and the officers moved forward to replace Tender's valves first. Engine may come later.

PLOW REPAIR – Anne has parts on order to fix the hydraulic system, O rings, filters, and other parts.

COMMUNICAITONS

Emergency services suggested that when on an incident we try and bump operations to another channel that 900 does not monitor. Evan explained how this would work (shifting on-the-ground operations to another channel and keeping SDRs on their usual channel).

Responses to Questions about Incidents - We need to be responsive to the community when they ask questions; however, we also must be prudent about the information we give out.

Canned Response at Station - A canned response should be used when community members or news outlets inquire during an incident.

Evan also talked about how to answer questions from bystanders at incidents when on scene and/or doing traffic control.

TRAINING

September – scenario

RFLVFD – Tuesday 9/6 at 1800

CLVFD – Thursday 9/8 at 0900

Joint – Saturday 9/10 at 0900 Location possibly Beaver Meadows (may need SDRs)

EMS – Hopefully will start in person in September

Fire On the Plains - Brad, Mike, Jamie and Craig, have been asked to attend. Anne and Steve will let Jim know if they are interested.

Safety

Jim talked about the importance of hydration. Jim encouraged everyone to refill the refrigerator when it is getting low. Jim discussed driving safety and mentioned that the driver of an apparatus can be held legally responsible for accidents. Protect yourself and others and don't speed.

SDR's Kate and Jody

Rummage sale donations every Saturday in August from 10 am to 2 pm. Saturday before the sale (9/3) we need all hands-on deck to get everything laid out and sorted. Sunday sale we need all hands-on deck to help also. Monday, the day after the sale, we will have a box/bag sale from 9 am to noon. After this sale we need everyone to box up items so they can be picked up on Wednesday.

Boat, motor, and trailer were anonymously donated to the Department by a Crystal Lakes resident. We are looking at various avenues to help sell the boat.

CLFIRES - Jody

Kate is now the vice president of CLFIRES.

OTHER

Anne handed out the run reimbursement checks for the second quarter. Anne will e-mail members not at the meeting how and where to pick up their checks.

Motion to Adjourn by Alex, Marian seconded, passed unanimously. Meeting adjourned at 1919

Respectfully submitted

Jeanne Rowe

**CLVFD BUSINESS MEETING MINUTES
SEPTEMBER 19, 2022 MEETING**

CALLED TO ORDER AT 6:15 by Chief Evan Rau.

ATTENDEES: Evan Rau, Jim Kubichek, Marian Kelly, Mark Weeks, Mike Clark, Susan Rau, Milo David, Marilyn David, Harold “Alex” Alexander. Via Zoom: Kate Kelly, Jody Sandquist, Steve Dirmeyer, Anne Dirmeyer, Brad Chiodo, Craig Mawle.

APPROVAL OF MINUTES OF PREVIOUS MEETING – Alex moved to approve the minutes of the August 15, 2022 Business Meeting, Milo seconded. Motion passed unanimously.

PERSONNEL

- **New member** – Mark Weeks rejoined as a probationary member via an email vote taken September 9, 2022. He will be Crystal and Red Feather 12. Jody moved that we ratify the email vote, Kate seconded. Motion passed unanimously.

- **Recruitment** – An open letter to the district was mailed to CL owners with 80545 mailing addresses. Department members are encouraged to talk to people about joining – answer questions and get people in touch with officers where necessary. Evan asked people to suggest recruitment avenues we might be missing. Mark suggested holding an open house in the spring as a low-key recruiting option.

- **Probationary Members**

- Mike Clark has fulfilled all requirements in his six-month probation and a vote on his joining the department as a full member will be held at the end of the meeting.

- **Resignations**

- Rich and Jeanne Rowe have retired and moved off the mountain with our best wishes

- **Officer openings** – Rich and Jeanne’s departure has resulted in the Admin/Secretary officer position being open, in addition to the Training officer position, which Evan is currently handling. Evan reminded everyone that we’ll be taking nominations for officer positions next month and asked them to think about taking on one of the positions. He invited people to talk to any of the officers if they have questions.

- **Passing of previous member** – Jim announced that Keni Bongiovanni has passed away. He’s working on getting an address so we can send a card.

EQUIPMENT

- **Winches** -

- Evan's been trying to get winches for both brush trucks and having difficulty finding anything available at the moment (they're on backorder until next year). He may ask some department members for help in researching options.

- We're considering moving the winch from Brush 2 to Brush 1, where it would be more useful. Evan will discuss this with Alex to see if it's an option.

- **Boat** - Brad has volunteered to work on a shed design and Evan asked if he could have a draft idea ready to present by the December business meeting. Brad said that was doable but he needed to meet with Evan about location.

- **Station cleaning & decluttering** - This has been rescheduled a number of times and would need to be rescheduled again due to the memorial for Steve Koeckeritz. So we're removing it from the calendar for now and will revisit scheduling a full cleaning at a later date. Evan asked people to keep an eye out while at the station and do things that need to be done as they see them. Please make notes on the whiteboard next to the incidents board for things you've identified that need to be done but that you can't do or aren't sure about.

- **Electronic Valves** - Valves have been ordered and will be installed by Alex. We'll be waiting until we see how Tender works out so we can decide if we want to use the same kind, etc, before making the same replacements for Engine.

- **Brush 1** -

- The fuel switch on the pump was left on on the way to the fire call Sunday and also on the way back, which flooded the pump, causing problems starting it. Evan reminded everyone that it must be closed after every time it's used. Jim recommends that checking the switch also be part of the precheck before pulling Brush 1 out of the station. Mark suggested replacing it with an electronic switch that would go on automatically when the pump is turned on so it can't vibrate loose while driving. Alex will look into it.

- Emergency lights - In both Brush 1 and Squad 1, it's necessary to turn off the scene lights to get all the marker lights to flash red/blue. There was a discussion of having a preset for the lights so all the right ones will go on with the press of a button. Evan asked Mark to take on labeling the Brush 1 panel and get with Alex if he finds anything not working the same as on Squad 1.

- Spare tire - We discussed the difficulty of putting a spare on Brush 1 (there's a location it could go but it would be difficult to get out) and the fact that all the rest of our spares are kept at the station and brought out to the vehicle when necessary. We decided to add Brush 1 to that store, so they're all in the same place and make sure they're all properly labeled, so it's clear which truck they go to.

- Winter travel - We discussed whether to replace Brush 1's rear tires or get chains and decided to get chains.

COMMUNICATIONS

- **Radio functionality** – We discussed the difficulties some people are having with the black Kenwoods.

TRAINING

- **Training for October** – Extrication – Evan's working on getting a car for us and may need help getting it up here. He does have a car-hauler trailer that can be used. Brad has a line on a guy who may be able to bring some cars up for us (and remove them after training) — he'll get with Evan to talk about it.

- CLVFD – Monday 10/3 at 1300

- RFLVFD – Tuesday 10/4 at 1800

- Joint – Sat 10/8 at 0900. Will probably be held at the large parking lot behind Ponderosa Realty on 74E (behind the old autoshop).

- **November training timing** – Rather than asking Red Feather to move their training and the Joint training, we'll be holding our training on Monday 10/31. Marian will make sure the training dates in the website calendar are correct through the end of the year.

- **EMS Training** – Online via CareerCert. No update on when it'll go back to in-person. The mountain chiefs have been discussing the problems we've been having with EMS training and will be taking our concerns to UC Health. Mark let everyone know that there's an option available via CareerCert for real-time classes (rather than pre-recorded trainings, which may not fully meet training requirements).

- **Fire on the Plains** – We sent Mike, Brad, Steve, and Anne. Evan asked them to help him brainstorm ways they can share their training with the department.

- **Water Shuttle Training** – A multi-agency training has been scheduled by Glacier View and Red Feather for this Saturday (September 24th). Details will be shared as they're available.

SAFETY – Jim reminded everyone about some seasonal driving issues. Check all your lights (especially headlights), tires, wipers, refill wiper fluid, etc. Be careful driving into the sun. Evan reminded everyone to check their battery to make sure it's holding a charge well. We have a tester at the station people can use. Or auto parts stores will test them for you and will test your charging system as well.

SDRs – Kate announced that the next SDR meeting will be Thursday, Oct 29th at 4:15. Kate will be calling the Adens about their membership and discussing the difficulty they've been having in meeting membership requirements. She thanked everyone for their work on the rummage sale.

CLFIRES –

- **Rummage sale results** –

- Jody reminded everyone that CL FIRES only makes money on memberships and the silent auction. Everything else goes to the department.

- The treasurer reported the following:

Expenses – coffee for resale: \$49.00, fee for using Square credit card reader: \$46.29

Logo sales - \$521.00

Rummage sales - \$2753.85

Total income - \$3179.56

- Boat auction results

- Boat picked up Saturday.

- Went for \$4305.00 high bid. The bidder paid the website fee (approx. \$215) and we paid about \$90 for the payment via Paypal.

- Total income: \$4214.55

- **Quarterly board meeting** – Will be held on a Sunday in October, date to be announced. Also, they'll have an opening for a new board member for year.

GRANTS –

- **State grant** – The state made a \$5 million appropriation for grants to volunteer fire departments, primarily for safety and PPE, and received \$17 million in requests, so a lot of grants didn't get filled, including ours (we asked for leather structure boots). He was, however, able to help Red Feather get new structure gear.

- **VFA grant for fire shelters** – Shelters have been ordered but there's no projected date for delivery. In the meantime, we plan to rotate some of the less-effective shelters away from members more likely to be on the front lines. Firefighters are asked to check the slip of paper inside the clear plastic wrapping of their fire shelter and send Jim the date on it.

OTHER

- **Holiday party planning** – We have two choices: Fox Acres or catered at Basecamp. The consensus of members at the meeting was to hold the party at Basecamp. We're tentatively looking at Saturday, December 10th. Evan asked if someone would take over planning of the party and Milo and Marilyn volunteered. Catering suggestions should be passed on to them.

- **Safety Day Proposal** – Jody brought up that Wildlife Aware would like to hold a joint event next summer, which we'll be working on going forward.

- **Basecamp Flags** – Milo and Marilyn will check with Stella to find out if R&R would like to have us retire the flags at Basecamp.

- **Recent calls** – We went over some of the issues that came up during the two calls on Sunday.

Mike and Mark were excused from the meeting, and members voted on Mike joining the department as a full member. Votes were taken in writing by those in person and those on Zoom were asked to vote by emailing Election Officer Jody Sandquist. Evan will announce vote results via email.

Susan moved to adjourn, Milo seconded.

Meeting adjourned at 8:07.

Respectfully submitted,
Marian Kelly, Interim Secretary

**CLVFD BUSINESS MEETING MINUTES
OCTOBER 17, 2022 MEETING**

MEETING CALLED TO ORDER AT 18:04 by Chief Evan Rau

ATTENDEES: Evan Rau, Marian Kelly, Doug Race, Harold Alexander, Jim Kubichek, Brad Chiodo, Mike Clark, Susan Rau, Anne Dirmeyer, Steve Dirmeyer, Milo David, Marilyn David, John Gessert, Sue Gessert, Craig Mawle, Rachelle Mawle, Melanie Nelson. Via Zoom: Mark Weeks and Kate Kelly.

APPROVAL OF MINUTES OF PREVIOUS MEETING – Alex moved to approve the September, 2022 minutes. Steve seconded. Unanimous approval.

NEW MEETING PLAN

Evan reviewed the new format for the business meetings agenda that should make for shorter, more efficient meetings and allow room for discussion. The officers meeting will take place a couple of weeks prior to the business meeting in order that the agenda and any additional information be sent out prior to the meeting to allow personnel sufficient time to review and bring forward any questions, comments or concerns. All department members will be expected to have reviewed the agenda along with any attachments and referenced email prior to the meeting.

The agenda will be broken into two sections: FYI and DI (discussion items). The FYI items will be for information only and the DI items will be discussed during the meeting; however, any member is welcome to bring up questions or comments on any of the FYI items.

BUSINESS MEETING SCHEDULE

The meetings will continue to be held on the same schedule through the end of the year, but we'll be talking about moving them to the fourth Thursday in January to accommodate Evan's schedule.

PERSONNEL

Potential new members

Two potential new members, Melanie Nelson and Rachelle Mawle, were in attendance at the meeting. They each shared a little about themselves.

Melanie has recently retired and moved here in June from California where she worked as a financial analyst for the University of California.

Rachelle has also moved here recently from Georgia and has worked in education and construction and will be starting a full-time remote job.

Both Melanie and Rachelle are interested in becoming firefighters. They will be voted on at the conclusion of the meeting.

Officer Elections - Evan took nominations from the floor.

- Chief – Marian nominated Evan, Jim seconded.
- Asst. Chief (Logistics and Communications) – Jim nominated Marian, Steve seconded.
- Asst. Chief (Operations) – Jim nominated Doug, Anne seconded.

- Traffic Control Officer – Jim nominated Jody, Alex seconded. Steve nominated Kate, Anne seconded.
- Safety Officer – Alex nominated Jim, Brad seconded.
- Training Officer – Steve nominated Brad, Jim seconded.
- Admin/Secretary – Brad nominated Steve, Jim seconded.

Alex moved to close nominations; Milo seconded. Motion carried unanimously.

Please let Evan or Marian know if you accept or decline the nominations. Voting will be held during the next business meeting. Marian will send out the slate and voting instructions for those who can't attend. Probationary members cannot vote.

Resignations Mike and Susan Aden have resigned and turned in their gear. In recognition of their years of service they will be invited to this year's holiday party.

EQUIPMENT

Brush 1 and Brush 2

- Winches for brush trucks – Mark Weeks is still working on this, but it has not been completed.
- Brush 1 will need to go down for service. Doug will schedule and notify members.
- Alex has the electric valves and will install within the next couple of days. The manual valve will look identical and will still be there and should be turned on and off as usual. The electric shut-off valve is a failsafe measure. Brush 2 will be more difficult as the gas tank must come off to see what needs to be done.
- Steve brought up that the cord for Brush 1 was left unplugged overnight. Please be vigilant about plugging it back in once it has returned to the station.

Squad 2

- Squad 2 is back in the bay. Thanks to Anne and Alex for repairing the plow.

Boat

- The plan to build a shed by the lake has forward movement. Brad and Evan are consulting with Road & Rec and Water & Sewer.

Tender

- Alex said that the valves for Tender are due to ship on November 28th. He will need the help of two or three people to change the valves. The work can be completed in a day or two and can be done at the station. Tender will be out of service during that time.

Fuel

- Jim reminded members to be diligent about filling the trucks up with gas after returning from a call or training. If the tank is at $\frac{3}{4}$ full, fill it up.

Station cleaning

- Evan discussed station cleaning. Look around the station and if you see things that need to be done, do them if you are able and if you aren't, write them on the task board so that others will know they need to be done.

Order request

- Anne asked if we could order brass brushes with long handles to clean hose fittings. It was agreed that this would be a good idea and Anne will forward the information to Marian who will place the order.

COMMUNICATION

If members have any concerns, requests or questions please contact one of the assistant chiefs, unless it is something you don't feel comfortable discussing with anyone other than the chief. Either Doug or Marian will make the decisions where possible and take things to the chief when necessary. This will allow for more efficient communication.

Alex confirmed that we have additional radios, pagers and roof lights for new members.

Evan received an email from "Radio Dave" reaching out about radio maintenance. This is usually done in December, and they will come to the station to fine tune the radios and provide training.

TRAINING

Discussion was held regarding moving training to the first Thursday of the month beginning November 3rd at 6:00 pm on a permanent basis rather than seasonal, as has been done in the past to accommodate the weather in summer and the darkness in winter.

Alex suggested the need for training for Crystal members for things that pertain only to us either before or after the coordinated training with Red Feather. This will be discussed with the training officer.

Steve moved to change training to the first Thursday of the month, Milo seconded. Motion carried. Alex moved to change weekday training to 6:00 pm year-round effective November 3rd, Brad seconded. Motion carried. Marian will post the change online and Jim will update the board outside the station.

SAFETY

Jim related that Crystal did a good job at keeping their visors down during the extraction training and reiterated that it is important to keep your visor down at all times, not just when right next to the vehicle.

Safety vests should be worn if you are on a call close to the road, except if there is a fire since the vests are not fireproof. Jim recommended keeping an extra vest in the apparatus for a spare.

The SDRs are doing a great job with safety.

At this time of year, the sun is terrible for being able to see when driving and made worse with a dirty windshield. Try to keep your windshields as clean as possible.

All firefighters who needed them should have their new fire shelters. Jim traded out the ones that needed replacing and also issues regular-sized fire shelters to those who had “large” ones and didn’t need that size. As an FYI they cost \$500 each.

Please keep the time off tracker up to date and if possible, try not to schedule time off when a lot of members will be off the mountain.

CLFIRES

Next meeting is Sunday, November 6th at 1:00 pm.

Snacks and water will be restocked. Please indicate on the white board opposite the refrigerator your requests. Some suggestions are trail mix, nuts, raisins, Kind bars, Cheetos and Rice Krispies treats. It is helpful to know what people want so that we don’t waste money on items that don’t get eaten.

OTHER

Doug gave a presentation on “Facing up to any situation.” He shared words from Steve Carlton, a major league baseball player for the Philadelphia Phillies:

We have three choices:

First – I can’t. Not an option due to the commitment we made to the community. We have to do something. That is why we train.

Second – I have to. Why put that pressure on yourself? Don’t add to the situation.

Third – I will do. All of us can do something. You may be fearful but think of what you will do to get the ball rolling.

Doug shared a quote from Janice Weixelman who said “Whatever you do will be good. Don’t have fear of doing something.”

Forest Health Community Tour

Evan shared that there is a Forest Health Community Tour on Tuesday, October 25th, and that he would like some CLVFD members to attend if possible to represent the department. Evan plans on being there. There is no cost, but you must pre-register at [Red Feather Lakes Forest Health Community Tour Tickets, Tue, Oct 25, 2022 at 9:30 AM | Eventbrite](#). The event will start at 9:30 am and will meet at the Pot Belly Restaurant.

Holiday Party

The holiday party is scheduled for December 10th, at the Community Center. Mario is doing the catering and in addition to the entrée we will also have appetizers, wine and beer. You have a choice between two entrees and a vegetarian selection. Please indicate your entrée choice when you RSVP but know that only one entrée will be selected for all as the majority will decide. The vegetarian selection will remain an option. Marian will send out an email asking for RSVPs.

New agenda format

Evan asked how the new approach to the agenda was working. It was agreed that it would be better to have it broken down into two sections – one for FYI and one for discussion items. Marian will update next month's agenda to reflect that change. If there are any other suggestions, please bring to the officer's attention, email Marian, or reply to the agenda email. We'll also set up a form on the website for anyone who wants to send an anonymous suggestion or other communication to the officers.

Voice vote on new members

Milo moved to accept Melanie Nelson as a probationary firefighter, Brad seconded. Motion passed unanimously.

Jim moved to accept Rachelle as a probationary firefighter, Susan seconded. Motion passed unanimously.

ADJOURNMENT – Alex made a motion to adjourn, Brad seconded. Motion passed unanimously.

Meeting adjourned at 1936

**Respectfully submitted,
Marian Kelly, Interim Secretary**

CLVFD BUSINESS MEETING MINUTES

November 21, 2022, MEETING

MEETING CALLED TO ORDER AT 18:06 by Chief Evan Rau

ATTENDEES: Evan Rau, Harold Alexander, Mike Clark, Brad Chiodo, Marilyn David, Milo David, Anne Dirmeyer, Steve Dirmeyer, Jim Kubichek, Melanie Nelson, Susan Rau and Jody Sandquist.

APPROVAL OF MINUTES OF PREVIOUS MEETING – Meeting minutes from the October 17, 2022, meeting were not reviewed nor approved. They will be reviewed at the next Business Meeting on December 19, 2022.

REVIEW OF INFORMATION ITEMS

Fueling station

Steve asked for verification that there is a lockbox for the fueling station behind the pump switch box. Evan confirmed that there is.

Operations

Work continues on implementing more accurate addresses/locations identifiers for the Beaver Meadows Resort area. A meeting is scheduled with the County on 12/2/22. Doug will give an update at the next business meeting.

DISCUSSION ITEMS

Jim stated that we received a generator through a Homeland Security grant and asked for suggestions for other projects that would fall under a similar grant. Solar grid panels/micro grid was suggested. Jim will search under the guidelines to see if this is something we could possibly apply for.

OFFICER ELECTIONS

With no further nominations from the floor, ballots were distributed to the voting members of the fire department. The ballots were cast, tallied and all officers were unanimously voted in as follows:

- Chief – Evan Rau
- Asst. Chief (Logistics and Communications) – Marian Kelly
- Asst. Chief (Operations) – Doug Race
- Traffic Control Officer – Jody Sandquist and Kate Kelly
- Safety Officer – Jim Kubichek
- Training Officer – Brad Chiodo
- Admin/Secretary – Steve Dirmeyer

Evan noted that Alex has resigned from the Fire Protection Board and Robin Lauric has stepped into his position as member at large. Alex still plans on attending the Fire Protection Board meetings and noted that having Robin on the board instead of him reduces the number of firefighters currently serving as board members, which is in closer alignment to the guidelines of the board. Alex was thanked for his service; he has done an outstanding job.

BUDGET

Evan met with Anne and the CLVFD officers to discuss the budget. He stated that it was helpful to understand the budget and to have more communication between the Fire Protection Board and the officers. The budget is a public document and is posted on the website. The board met to discuss the budget as it was not certain that funds would be available to continue reimbursement payments to member; however, a way was found to keep that in the budget for another year. We have a 9 MIL levy, 5 of which is for operations and 4 for the bond to remodel the station. In 2024 the bond will be paid off and the plan is to sustain the 9 MIL levy for operations going forward. It will be voted on by residents in 2024.

In 2023 communication will be important. Using the term “reimbursement” rather than “pay” will be an important distinction for public perception.

FORREST HEALTH COMMUNITY TOUR

Evan stated that there was a good representation from the fire department at the tour on October 25th and there was valuable information shared on the mitigation work by the people doing the work. An interesting note regarding the Wolf Sanctuary was that they have two priorities – one to thin the trees while also keeping shade coverage for the animals.

The CWPP is now complete. The signature page was signed last week, and we can now access grant money for mitigation. We are ahead of the curve by having a CWPP in place. There are currently only five CWPPs in Larimer County. A CWPP implementation team is being formed in Crystal Lakes, which will include planning, negotiation and overseeing contractors. Evan stated that more fire department representation is needed, calling it an excellent learning opportunity, and asked for volunteers to join the implementation team. Let Evan know if you are interested.

Currently, the focus is on the greenbelt. There is also discussion on how to help individual property owners with slash for instance. Perhaps buy a big chipper and/or a dump trailer and have them available to homeowners.

We have strong community support, along with national, federal and state government, who, in the face of recent devastating fires, are willing to provide funding.

HOLIDAY PARTY

The holiday party is on December 10th and is on schedule. The food selection is beef and appetizers will be served as well. To date we have 27 people attending. Evan mentioned that he had some additional people attending: Dan Alercon and Mike and Susan Aden. New board member Robin Lauric and her husband Greg will also be attending.

TRAINING

Radio Dave will be here for our next training session. They will be tuning our radios so remember to bring yours with you. If you will not be able to attend this training, please bring your radio to the station beforehand so that it can be tuned in your absence. Be sure to label your radio and mic with your name to avoid confusion.

We will not have joint training with Red Feather in December. We will be concentrating on topics such as SDR/scene traffic, discussing the best channel to be on and when, and when not to get on the radio.

Lifeline helicopter training is scheduled for Monday, December 5th, at 17:00 at the Red Feather Lakes Fire Station. This training is open to all department members but may be more pertinent to firefighters.

SAFETY

Chains have been installed on the trucks. Brush 1 has new chains, and the right front rubs a little on the brake line. If possible, try to get the trucks out for a test drive while the weather is okay. If that does not happen listen carefully for clunking as you drive. When on the pavement, keep slow and below the speed limit.

CLFIRES

Jody Sandquist has a possible new SDR recruit. He is currently looking for work at Beaver Meadows and was unable to come to the meeting tonight. Jody was not sure whether he was just not able to come to the meeting or if he is not able to be an SDR.

The 3rd quarter financial report shows:

\$69,128.32 Fire department

\$20,193.33 CLFIRES

The community continues to show strong support with donations.

Due to a mailing/filing issue, a penalty payment has been issued to the IRS. A meeting is scheduled for this Friday, November 25th, to discuss a plan requesting a refund for that payment.

To promote the fire department Santa is coming to town! Santa, AKA Alex, decked out in Crystal Lakes blue, will be at the Greening at the Village from 9-11 and at the Artisan Craft Show from 12:00 – 14:00 on December 3rd. Brush 1 will be decorated, and Santa will be available for photos. Santa ducks, as well as candy, will be given away to promote the Family Fun Day duck race. A boot will be out for donations.

AS THE MEMBERSHIP DESIRES

Discussion was held regarding recruitment. Jim suggested that bingo might be a good place to find recruits, as people attending at this time would mostly be year-round residents. We had no response to the targeted recruitment letter that was sent out earlier this year. The idea of a “business card” was discussed. The cards would have our information, including an email address, indicating whom to contact if interested in becoming a member. Members would have these cards available to hand out and some could also be kept in the vehicles. Evan said he would follow up on the business card idea.

Another idea was to “sponsor” people. Attending a meeting where you don’t know anyone can be uncomfortable, but if you are sponsored by somebody on the department who will be at the meeting and they have a personal connection with, it may be less intimidating.

Jim will check the meeting times on the board to be sure they are correct.

Evan and Mike will discuss updating the website as it can be off putting.

Anne and Melanie will be attending the NFIRS training at Red Rocks Community College in Lakewood on December 3rd and 4th.

Alex said that the valves for Tender should ship on the 28th. When we are ready to install the valves, we should put out a page stating that Tender will be out of service. It could be a couple of days to a week. It was discussed that maybe Red Feather would let us house one of their Tenders in the Water & Sewer bay during that time so we would not be without one.

ADJOURNMENT

Alex made a motion to adjourn, Jim seconded. Motion passed unanimously.

Meeting adjourned at 19:46

**Respectfully submitted,
Steve Dirmeyer, Secretary**