

CLVFD BUSINESS MEETING MINUTES
May 25, 2023, MEETING

MEETING CALLED TO ORDER AT 18:00 by Assistant Chief Doug Race.

ATTENDEES: Harold Alexander, Brad Chiodo, Mike Clark, Marilyn David, Milo David, Anne Dirmeyer, Steve Dirmeyer, Jon Gessert, Sue Gessert, Marian Kelly, Jim Liebl, Pam Liebl, Craig Mawle, Melanie Nelson, Doug Race, Susan Rau, Jody Sandquist, Jay Smith, Karen Smith and Mark Weeks.

Via Zoom: Rachelle Mawle and Evan Rau.

APPROVAL OF AGENDA

Mitigation assessments and new badges were added to the agenda. Jody moved to approve the amended agenda; Milo seconded. Passed unanimously.

APPROVAL OF MINUTES OF PREVIOUS MEETING

An update to the minutes from the April 2023 minutes was noted. Mark made a motion to approve the amended April 2023 minutes, Craig seconded. Passed unanimously.

INFORMATION ITEMS

Equipment

- Boat shed – The Water and Sewer board has approved the location and construction of the boat shed pending a review of the exact location to determine if the shed is entirely on Water and Sewer property. Once we receive the approval letter from Water and Sewer, we will order the shed and begin construction. If we order the shed immediately it will be delivered in mid-July.
- Brush 1 - the port-a-tank holder has been installed, the fire extinguisher has been mounted and a cracked valve has also been replaced.
- Engine 1 – the water fire extinguishers have been mounted in Engine.
- Tender 1 fill level gauge. The fill gauge has been replaced and calibrated and Tender 1 is fully operational. The gauge turns red at a quarter tank.

Operations

- Beaver Meadows location identifiers – Doug stated that this will be resolved by our next business meeting.
- Parking lines and handicapped parking space – This project is almost complete, additional paint had to be ordered.

Training

- CLVFD – Thursday 6/1 at 1800 - Training this month will focus on Wildland 2. We will check our Wildland packs and make sure they are ready to go and review basics on the vehicles.
- RFLVFD – Tuesday 6/6 at 1800
- Joint – Saturday 6/10 at 0900 in Red Feather. The training will take place on Ryan's property.
- SDR training/meeting - The next SDR meeting will be June 13th at 16:15 at the fire station.

Community Outreach

- There has been an update to the following classes:
 - Saturday June 17 - 1:00 – Fire Insurance - will be led by Mark
 - Sunday June 18 – 9:00am – Chainsaw Safety - ladies only, will be led by Mark
- Class signs – Karen and Jay have volunteered to help place the signs prior to each of our classes, Mark and Doug will help with the weeding.
- Recruitment Task Force – Recruitment brochures are updated and will be available at WUI Day. Anne is leading a small task force of department members including Karen, Mark and Melanie. If you have any recruitment ideas, please forward them to Anne.
- Mark has put together an orientation guide that talks about firefighters, SDR's the district, PPE, training and safety. This does not replace the SOGs but gives a glimpse of what to expect. The officers will meet to discuss it next week. Mark has also put together a recruiting video that can be posted and will send the link to Marian.
- The fire board has been working on a newsletter. Jody Randol is finalizing it and will bring copies to WUI Day.

DISCUSSION TOPICS

Personnel

- Jim and Pam Liebl were introduced as potential new SDRs. They are neighbors of Jon and Sue Gessert. Jim attended the last SDR training meeting and they both will get together with Jody after approval to begin training.

Communications

- Evan discussed our radio communications and reviewed the channels we use for incidents – LCFIRE and LCEMS. Use Channel 4 when available for radio-to-radio communication. It's a good idea to think about what you are going to say before you get on the radio. Whoever is first on scene should declare IC and establish that verbally with 900. Don't be afraid to assume command, you can hand off IC when others arrive. Be sure to close the communication loop. We do this well and have received positive input from dispatch. When an incident begins, it's important to turn on your radio first. Dispatch relays additional information once they hear a response. Be sure not to interrupt when responding and wait until you are in your vehicle before coding up. The IC should communicate directly with the lead SDR and only the IC and possibly the lead SDR should be communicating with 900.

Community Outreach

- Safety Day – joint community event with Crystal Wildlife Aware group (Jody Sandquist, liaison) – July 22nd at the fire station. Events will include short presentations on fire and wildlife safety from 10:00 to 12:00, lunch (hot dogs), and booths with handouts. Susan Vance & Robin Lauric are leads, Robin is handling community announcements, and Jody Randol and Alex will cook. Please plan on helping with cleaning the station, moving out trucks, manning a booth/answering questions, etc., during the

event, cleaning up after the event, and setting up the east bay for the Mitigation class beginning at 1:00 pm.

Upcoming events (update your calendar)

- May 27th – Flag raising 9:00 Basecamp, 11:00 Fire Station - Doug asked for six volunteers to help with the flag raising. These volunteers should meet at 8:30 am in the Wapiti Room and wear a department shirt. The flag raising at the station will be at 11:00 and we need a team of three. Flags will be raised and then lowered to half-staff until noon. At that time, they will be raised back up.
- May 28th – WUI Day – The department will have a table at WUI Day and there will also be representation from the Evacuation and Mitigation committees. There are seven gift baskets and two slash depot certificates that will be given away. Weather and call permitting, we will have Lifeline land at the airstrip between 3:45 – 4:45.
- June 24th – Open House – We'll be a stop on the poker run as a way of getting people in the door. Please plan on helping with cleaning the station, moving out trucks, manning a booth/answering question, etc., setting up the east bay for the Evacuation class beginning at 3:00 pm, and cleaning up after the event. Please contact Mark if you are available to help.
- July 1 & 2 – Independence Day celebration
 - Saturday – RF parade and fireworks (need firefighters for both), preparation and setup for our events (need everyone who can help)
 - Sunday – CLVFD event, all day (need everyone who can help). CLFIRES will be having a planning meeting on June 11th at 1:00 pm at the station. Everyone is welcome.
- July 22 – Safety Day (see above)
- Rummage Sale
 - Will take donations during Saturdays in August
 - Saturday Sept 2nd – final sale set-up (need everyone who can help)
 - Sunday Sept 3rd – sale (need everyone who can help)
 - Monday Sept 4th – bag sale followed by cleanup (need everyone who can help)

Operations

- CWPP update – Marian asked for volunteers to be trained in mitigation assessments. Anne, Steve, Craig and Jay volunteered. The fire department offers this service at no charge, whereas the county charges a fee. We can make recommendations to homeowners, but we cannot sign off on any insurance forms due to liability.
- Goals for 2023 – updates
 - Actionable safety goals and improvements – Jim (nothing new)
 - Website rebuild – Marian and Mike – along with Evan, Anne, Doug, and Jody Randol – have had several meetings with a company (Streamline) that may suit our needs. Evan is checking into how this change would impact our email access and some other details before a final decision is made.
 - Open house – Mark – scheduled for June 24th
 - Rules and Regulations revision – Marian (nothing new)
 - SOG revision – Jim (nothing new)
 - 5-Year Plan revision – Doug has sent a draft to the officers for initial review
 - Recruitment – Anne heading up the task force

Safety

- Thunderstorm awareness and safety

Thunderstorms, including downbursts, cause significant hazards for wildland firefighters. Downbursts can cause extreme fire behavior and lightning. When thunderstorm development is likely, lookouts should be aware of the signs.

Approaching thunderstorms may be noted by a sudden reverse in wind direction, a noticeable rise in wind speed, and a sharp drop in temperature. Rain, hail, and lightning occur only in the mature stage of a thunderstorm.

Situational Awareness: Sound waves move at different rates based on atmospheric conditions. Take the storm precautions below as soon as you hear thunder, not when the storm is upon you. Do not resume work in exposed areas until 30 minutes after storm activity has passed.

Hazard Control:

- Take shelter in a vehicle or building if possible.
- If outdoors, find a low spot away from tall trees, wire fences, utility lines and other elevated conductive objects. Make sure the place you pick isn't subject to flooding.
- If in the woods, move to an area with shorter trees.
- If only isolated trees are nearby, keep your distance – twice the tree height.
- If in open country, crouch low with feet together, minimizing contact with the ground. You can use a pack to sit on, but never lie on the ground.
- If you feel your skin tingle or your hair stand on end, immediately crouch low to the ground. Make yourself the smallest possible target and minimize your contact with the ground.
- Don't group together.
- Don't stay on ridge tops, in wide open areas, or near ledges or rock outcroppings.
- Don't operate landline telephones, machinery, or electric motors.
- Don't handle metal hand tools or flammable materials in open containers.

As the Membership Desires

- Doug stated that we will initiate extra, optional training a couple of times a month. The first optional training day is set for Wednesday, May 31, at 18:00. The focus will be on drafting.
- It was noted that the "y" is missing from our fire sign on Tami. Doug stated that a replacement letter has been ordered and once we receive it he will repair the sign.
- A reminder to go to the office and get your new ID cards. Our current ones expire on 6/30/23.
- Mark has designed a training checklist that covers everything, drafting, PPE, apparatus, etc. It helps give direction to new members and lets new member know what the expectations are.
- Anne stated the siren #3001 was not working but Alex repaired it and the siren is operational again.
- Susan received word that Water and Sewer is on board with the boat shed placement and she will get a letter out to the Road & Rec committee tomorrow.
- Members voted on new SDRs Pam and Jim Liebl. Result - approved.
- Members voted on Melanie becoming a full-time member. Result - approved.

ADJOURMENT

Alex made a motion to adjourn, Milo seconded. Passed unanimously.

Meeting adjourned at 19:57

Respectfully submitted,

Steve Dirmeyer, Secretary