



Crystal Lakes Fire Protection District

237 Blackfoot Rd Red Feather Lakes, CO 80545
clvfd.org

Board of Directors

Special Meeting
March 25, 2024
Crystal Lakes Fire Station
4:00pm

Minutes

Purpose: This Special Meeting is scheduled for the purpose of information, discussion, and decision of financial service agreements and approval of March 6th Minutes.

I **Call to Order:** The meeting was called to order by Chair Robin Lauric at 4:00pm.

II **Directors Present:** Robin Lauric (Chair/President), Susan Vance (Secretary), Tamla Blunt (Director), Todd Cook (Director)
Directors Absent: None

III **Quorum:** Yes

IV **District Members Present:** None

V **Approval of Agenda:** No changes brought forth. The agenda stands approved.

VI **Order of Business:**

a. **Approval of Minutes:** March 6th Special Meeting
Tamla Blunt moved to approve the March 6th Special Meeting Minutes. Todd Cook seconded. Discussion: None

***Motion** to approve the March 6th Special Meeting Minutes passed unanimously.*

b. **Bill.com:**

The Board discussed the information shared and presented by Tamla regarding bill.com. Of interest was the pay structure savings and better reviews when comparing the group services vs independent services of bill.com. Pinnacle security with bill.com was highly rated as well.

Tamla Blunt moved to proceed with bill.com for the special district financial administration. Susan Vance seconded. Discussion: The Board would like to encourage first responders to sign up for direct deposit (vs checks) for call reimbursements and for the Department to consider quarterly reimbursements, as these would both assist with saving money.

Motion to proceed with bill.com for the special district financial administration passed unanimously.

c. Pinnacle Consulting Group Contract:

Robin shared the updated contract. Pinnacle removed the requested compliance item regarding 1099s from the contract. The Board will take some time to further investigate current regulations and revisit the District's need for this service later in the year. The Board was pleased with the changes and agreed to have President Lauric sign the contract on behalf of the District.

VII Next Meeting:

A Special Board meeting will be held on April 14, 2024, at 5:00 pm at the District Fire Station, 237 Blackfoot Rd, Red Feather Lakes, CO 80545. The purpose of the meeting will be to discuss Bylaws and Policy, Vacancy Appointment, and Strategic Plan.

The next Regular Meeting of CLFPD Board of Directors will be on April 18, 2024, at 6:00 pm at the District Fire Station, 234 Blackfoot Rd, Red Feather Lakes, CO 80545.

VIII Adjournment: The Chair adjourned the meeting at 4:45pm.