

# **Crystal Lakes Fire Protection District**

(970) 881-3521

## **Board of Directors**

**Minutes for January 21, 2021  
7:00 P.M.**

**The Board meeting was held via Zoom Conferencing due to Covid precautions.**

**Call To Order:** President Don Hass called the meeting to order at 7:07 PM

**In Attendance:** Don Hass, Jody Randol, Shirla Race, Jim Kubichek, Duane Jacoby, Mark Rode

**Absent:** None

**District Members in attendance:** Steve Dirmeyer, Doug Race

**Approval of Agenda:** Jody Randol made a motion to approve the agenda. It was seconded by Jim Kubichek. The motion passed unanimously.

**Approval of Minutes of Previous Meeting:** December 17, 2020

Shirla Race made a motion to approve the minutes from December 17, 2020. It was seconded by Duane Jacoby. The motion passed unanimously.

**President's Report:** None

**Secretary's Report:** None

**Treasurer's Report:** Treasurer Race presented the monthly financial report. The written report was unremarkable. Race did share that, due to the repeal of the Gallagher Amendment, our revenue from state monies may fluctuate. Jim Kubichek made a motion to accept the Treasurer's report and Jody Randol seconded the motion. The motion passed unanimously.

**Fire Department Report:** Chief Rode presented the monthly department report. It is included at the end of the minutes.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

#### **DEO Action:**

-A resolution 2021-001 was passed to appoint Doug Race as Designated Election Officer for 2021.

-Doug Race, DEO, clarified the term limits of current board members due to a move to odd-year elections. The terms are as follows:

Don Hass: Term ends 2022. Election will be for 3-year term

Jody Randol: Term ends 2021. Election will be for 2-year term

Jim Kubichek: Term ends in 2022. Election will be for 3-year term

Shirla Race: Term ends in 2022. Election will be for 3-year term

Duane Jacoby: Term ends 2023. Election will be for 2-year term

-The required Transparency Notice was filed for 2021.

#### **As the Board Desires:**

#### **Comments by Attending Public:**

-R&R Board member Steve Dirmeyer informed the Board that Slash Depot is permitted and ready to go for the burn. Anticipated date to burn is late February to early March.

-Additionally, Mr. Dirmeyer relayed that the R&R Board has approved the CLVFD to take over control of scheduling Community Siren test.

**Set or confirm next Board meeting date and location:** The next Board meeting will be held via Zoom Conferencing on February 18, 2021, at 7:00 PM

**Adjournment:** Shirla Race made a motion to adjourn. The motion was seconded by Jody Randol. The motion passed unanimously. The meeting was adjourned at 8:07 PM

# Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545  
(970) 881-3521



January 21, 2021

Fire Department Report, YTD.

## 1. Department Activity since the last board meeting (December 2020)

- **Business meetings** – 1, via Zoom
  - **NW Larimer Fire Depts” Chiefs ZOOM call** - 2<sup>nd</sup> and 4<sup>th</sup> Wednesday. (Crystal Lakes, Red Feather, Poudre Canyon, Glacier View, & Livermore + Rist Canyon).
  - **Incidents** – 1 since last report, **1 YTD 2021**
    - #1 - 20 YOM fainted and fell off truck while climbing in bed, Possible seizure, 4<sup>th</sup> call on this individual
- No covid symptom** patients for the one medical incident

## 2. PERSONNEL:

- **Probationary member** – Don Harlan, successfully completed probation this month (January). Will vote to make full time FF in Jan Business mtg (1/28)

- **REIMBURSEMENT PER CALL IMPLEMENTATION** – \$15 per incident responded to. Scheduled to start Jan 1, 2021. Policy developed and reviewed with all members.

## 3. TRAINING:

- **Department trainings** – January training held via Zoom – Incident Command, scene size-up, and radio Ops
- **2021 Training schedule** in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,
FEBRUARY	EMS equipment/EMS scenarios
MARCH	Ice Rescue
APRIL	Hose deployment/Engine pumping
MAY	Tender ops/Water supply
JUNE	Initial wildland attack/shelters
JULY	Wildland water supply
AUGUST	Cumulative scenario
SEPTEMBER	Extrication
OCTOBER	Beaver Meadows
NOVEMBER	SCBA
DECEMBER	Radios

#### 4. **GRANTS:**

- **AFG grant 2018** – Approved for 7 sets of bunker gear. \$12,985. We bought 5 sets of bunker gear so far. One additional set planned for Craig Mawle. Leaves us with one more to buy for new member by to Sept 15, 2021.
- **AFG grant 2021** – being worked on for submission. 2 dual band handheld radios, 5 kenwood handheld 800 radios, 6 dual band mobile radios for vehicles.
- **VFA wildland grant 2021** - waiting for State to release
- **Fires safety and disease prevention grant 2021** - waiting for State to release

#### 5. **OTHER:**

**Covid-19** - First vaccinations given to CLVFD members 12/28. Second shots start 1/25 (next week). State website is: [Covid19.colorado.gov/vaccine](https://www.colorado.gov/vaccine) for info on vaccine. Not all CLVFD members are getting the vaccine. We are not requiring members to do so, but strongly encourage members to do so. Who gets and who does not is confidential (HIPPA) and CLVFD is not asking members to divulge if they get the vaccine or not. All Covid safety precautions are still being followed on all calls.

**CL GREENBELT MITIGATION COMMITTEE:** Committee is lead and run by the CL Road and Rec Board. CLVFD Chief now participating with committee to develop mitigation plan and guidelines. CLVFD input will be based on what was learned from the Forest Service during physical inspections of CL property.

#### **NEW BRUSH TRUCK PURCHASE:**

- Order for new truck placed with Dodge dealer Tuesday 12/15. Cost for truck and utility body is \$74,094. Estimated cost of vehicle after all the work we do is still in the \$120,000 range. Per Dealer, truck is on system to ship 2/16. Next step is to go to utility body mfg for install. Est delivery end of March.
- Slid-in skid unit ordered 1/18. \$15,500. 4-6 week delivery. This is water pump and water tank unit.

Respectfully submitted,

Mark Rode  
Fire Chief  
Crystal Lakes Volunteer Fire

**Crystal Lakes Fire Protection District**

(970) 881-3521

**Board of Directors**

Minutes for February 18, 2021

7:00 P.M.

**Crystal Lakes Fire Protection District**

(970) 881-3521

**Call To Order:** President Hass called the meeting to order at 7:21.

**In Attendance:** Don Hass, Jody Randol, Shirla Race, Jim Kubichek, Duane Jacoby,  
Mark Rode

**Absent:** None

**District Members in attendance:** Doug Race

**Approval of Agenda:** Shirla Race made a motion to approve the agenda which was seconded by Jody Randol. The motion passed unanimously.

**Approval of Minutes of Previous Meeting:** January 21, 2021

Jody Randol moved to approve the minutes of the January 21, 2021 meeting. The motion was seconded by Shirla Race. The motion passed unanimously.

**President's Report:** None

**Secretary's Report:** None

**Treasurer's Report:** Treasurer Race presented the written monthly financial report. The report was unremarkable. Race noted the the department received a \$900 donation for the new brush truck and that our insurance rates have risen for the year.

Jody Randol moved to accept the Treasurer's report and the motion was seconded by Duane Jacoby. The motion passed unanimously.

**Fire Department Report:** The monthly Department report was presented by Chief Rode and follows the minutes.

### **UNFINISHED BUSINESS**

**Document Retention Policy:** Shirla Race will research information on developing a document retention policy. Efforts will be made to align the department and district policies as much as possible.

### **NEW BUSINESS**

**As the Board Desires:** None

**Comments by Attending Public:** None

**Set or confirm next Board meeting date and location:** March 18, 2021, 7:00 PM

**Adjournment:** The motion to adjourn was made by Jody Randol and was seconded by Don Hass. The motion passed unanimously. The meeting was adjourned at 8:00 PM

# Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545  
(970) 881-3521



February 18, 2021

Fire Department Report, YTD.

## 1. Department Activity since the last board meeting (January 2021)

- **Business meetings** – 1, via Zoom
- **NW Larimer Fire Depts” Chiefs ZOOM call** - 2<sup>nd</sup> and 4<sup>th</sup> Wednesday. (Crystal Lakes, Red Feather, Poudre Canyon, Glacier View, & Livermore + Rist Canyon).
- **Incidents** – 2 since last report, **3 YTD 2021**
  - #2 – Kitchen grease fire in RFL, auto mutual aid
  - #3 – Faulty fire alarm at RFL Elementary, auto mutual aid

## 2. PERSONNEL:

- **Don Harlan**, successfully completed probation this January. Members voted to make him full time FF in January Business mtg. Don is also going to take the web based EMT class that Jann and Evan took. Don became a part-time member of RFLVFD and RFLVFD will pay for his EMT tuition.

- **Retirees** – We will be celebrating the retirement of four members from firefighting: Mark Weeks (10 yrs), Shirla Race(11 yrs) , Harold Alexander (111 yrs), and Jody Sandquist (24 yrs). Celebration will be next week (Thurs 2/25) at Business meeting in person at the CLVFD station at 1800. Alex and Jody remain involved with the CLVFD.

## 3. TRAINING:

- **Department trainings** – February training held in person. Majority of dept has received their second covid shot. February train was EMS equipment for non-EMS members (Firefighters). Equipment included RFLVFD Med1, stair chair, lift tools, backboard, etc. March training is Ice Rescue!
- **2021 Training schedule** in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,
FEBRUARY	EMS equipment/EMS scenarios
MARCH	Ice Rescue
APRIL	Hose deployment/Engine pumping
MAY	Tender ops/Water supply
JUNE	Initial wildland attack/shelters
JULY	Wildland water supply
AUGUST	Cumulative scenario
SEPTEMBER	Extrication
OCTOBER	Beaver Meadows
NOVEMBER	SCBA
DECEMBER	Radios

#### 4. **GRANTS:**

- **AFG grant 2018** – Approved for 7 sets of bunker gear. \$12,985. We bought 5 sets of bunker gear so far. One additional set planned for Craig Mawle. Leaves us with one more to buy for new member by to Sept 15, 2021.
  
- **FEMA AFG grant 2021** – Submitted. Total cost = \$34,340. Our share of above cost = \$1,635.24
  - 2 x handheld 800MHz/VHF radios
  - 5 x handheld 800 MHz radios
  - 7 x microphone/speakers
  - 6 x 800 MHz/VHF mobile radios
  
- **VFA wildland grant 2021** - waiting for State to release
  
- **Fire safety and disease prevention grant 2021** - waiting for State to release

#### 5. **OTHER:**

**Covid-19** - First vaccinations given to CLVFD members 12/28. Second shots started 1/25. State website is: [Covid19.colorado.gov/vaccine](https://www.colorado.gov/vaccine) for info on vaccine. Not all CLVFD members are getting the vaccine. We are not requiring members to do so, but strongly encourage them to. Who gets and who does not is confidential (HIPPA) and CLVFD is not asking members to divulge if they get the vaccine or not. All Covid safety precautions are still being followed on all calls.

**CL GREENBELT MITIGATION COMMITTEE:** Committee is lead and run by the CL Road and Rec Board. CLVFD Chief now participating with committee to develop mitigation plan and guidelines. CLVFD input will be based on what was learned from the Forest Service during physical inspections of CL property.

#### **NEW BRUSH TRUCK PURCHASE:**

- Order for new truck placed with Dodge dealer Tuesday 12/15. Cost for truck and utility body is \$74,094. Estimated cost of vehicle after all the work we do is still in the \$120,000 range. Per Dealer, truck is on system to ship 2/16. Next step is to go to utility body mfg for install. Est delivery end of March.
- Slid-in skid unit ordered 1/18. \$15,500. 4-6 week delivery. This is water pump and water tank unit. No new update as of today.

Respectfully submitted,

Mark Rode  
Fire Chief  
Crystal Lakes Volunteer Fire



# **Crystal Lakes Fire Protection District**

(970) 881-3521

## **Board of Directors**

**Minutes for March 18, 2021  
7:00 P.M.**

**Call To Order:** Meeting was called to order by President Don Hass at 7:03 PM. The meeting was held via Zoom do to snow storm.

**In Attendance:** Don Hass, Jody Randol, Shirla Race, Jim Kubichek Duane Jacoby

**Absent:** None

**District Members in attendance:** Steve Dirmeyer, Harold Alexander

**Approval of Agenda:** A motion was made by Jody Randol to approve the agenda. It was seconded by Shirla Race. The motion passed unanimously.

**Approval of Minutes of Previous Meeting:** February 18, 2021

A motion to approve the minutes of February 18, 2021 was made by Shirla Race and seconded by Jody Randol. The motion passed unanimously.

**President's Report:** None

**Secretary's Report:** None

**Treasurer's Report:** Due to the blizzard, Treasurer Race was unable to access the necessary materials at the station for a written report to the board. The approval of the report was tabled till the April board meeting.

Race filed for the Exemption for Audit. She stated that no more personal payments related to grants or donations can be reimbursed.

Efforts will be made to transfer designated funds for the new Brush Truck from CLFIRES to the district's account.

Resolution 2021-2 was presented to the board for exemption from Audit. Jim Kubichek moved to approve the resolution and Don Hass seconded. The resolution was approved unanimously.

**Fire Department Report:** Chief Rode presented the written department report. The report is found attached following the minutes.

### **UNFINISHED BUSINESS**

**Document Retention Policy** Shirla Race obtained relevant policy examples and reported same to the Board. It was decided that the District will move forward to develop a document retention policy that meets district needs and applicable state requirements.

### **NEW BUSINESS**

**Mill levy increase discussion: How, When, Preparation needed:** Jody Randol recommended carrying out initial preparations for a mill levy increase for 2024.

**Planning to purchase replacement Squad:** Jody Randol inquired how to proceed to purchase a new Squad. The Board directed the department to, once the new Brush Truck is completed and delivered, turn their attention to exploring needs of a replacement Squad and to make recommendations to the Board.

**4<sup>th</sup> of July plans, Rummage sale plans:** Jim Kubchek will contact CLFIRES for details on 2021 plans.

**Reschedule Department recognition event:** Due to Covid 19 restrictions and uncertainty at this time, there are no current plans in place.

**As the Board Desires:** None

**Comments by Attending Public:** None

**Set or confirm next Board meeting date and location:** April 15, 2021 at 7:00 PM. In person if possible. A Pension Board meeting will follow.

**Adjournment:** The meeting was adjourned.

# Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545  
(970) 881-3521



March 18, 2021

Fire Department Report, YTD.

## 1. Department Activity since the last board meeting (February 2021)

- **Business meetings** – 1, via Zoom
- **NW Larimer Fire Depts” Chiefs ZOOM call** - 2<sup>nd</sup> and 4<sup>th</sup> Wednesday. (Crystal Lakes, Red Feather, Poudre Canyon, Glacier View, & Livermore + Rist Canyon).
- **Incidents** – 1 since last report, **4 YTD 2021**
  - #4 – Reported wildfire in RFL spreading towards house – Smoky fire in fire ring.

## 2. PERSONNEL:

- **Nick Marouf** – Departing CL for Palestine to work in family restaurant for the summer. Back in the fall.

## 3. TRAINING:

- **Department trainings** – March training held in person. Majority of dept has received their second covid shot. March training was Ice Rescue. April training is Engine pumping and hose deployment.!
- **2021 Training schedule** in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,
FEBRUARY	EMS equipment/EMS scenarios
MARCH	Ice Rescue
APRIL	Hose deployment/Engine pumping
MAY	Tender ops/Water supply
JUNE	Initial wildland attack/shelters
JULY	Wildland water supply
AUGUST	Cumulative scenario
SEPTEMBER	Extrication
OCTOBER	Beaver Meadows
NOVEMBER	SCBA
DECEMBER	Radios

## 4. GRANTS:

- **AFG grant 2018** – Approved for 7 sets of bunker gear. \$12,985. We bought 5 sets of bunker gear so far. One additional set planned for Craig Mawle. Leaves us with one more to buy for new member by to Sept 15, 2021.
- **FEMA AFG grant 2021** – Submitted. Total cost = \$34,340. Our share of above cost = \$1,635.24
  - 2 x handheld 800MHz/VHF radios
  - 5 x handheld 800 MHz radios

7 x microphone/speakers  
6 x 800 MHz/VHF mobile radios

- **VFA wildland grant 2021** - waiting for State to release, possibly April 1<sup>st</sup>.
- **Fire safety and disease prevention grant 2021** - waiting for State to release

5. **OTHER:**

- **Covid-19** - First vaccinations given to CLVFD members 12/28. Second shots started 1/25. State website is: **Covid19.colorado.gov/vaccine** for info on vaccine. Not all CLVFD members are getting the vaccine. We are not requiring members to do so, but strongly encourage them to. Who gets and who does not is confidential (HIPPA) and CLVFD is not asking members to divulge if they get the vaccine or not. All Covid safety precautions are still being followed on all calls.
- **CL GREENBELT MITIGATION COMMITTEE:** Committee is lead and run by the CL Road and Rec Board. CLVFD Chief now participating with committee to develop mitigation plan and guidelines. CLVFD input will be based on what was learned from the Forest Service during physical inspections of CL property.
- **NEW BRUSH TRUCK PURCHASE:**
  - Order for new truck placed with Dodge dealer Tuesday 12/15. Cost for truck and utility body is \$74,094. Estimated cost of vehicle after all the work we do is still in the \$120,000 range. Per Dealer, truck is in the Denver rail yard waiting to be trucked to Utility body company in Ft Collins. Utility body company will not give delivery date until truck is in their hands.
  - Slid-in skid unit ordered 1/18. \$15,500. 4-6 week delivery. This is water pump and water tank unit. Truck is at port of entry clearing US Customs. Waiting for delivery date.

Respectfully submitted,

Mark Rode  
Fire Chief  
Crystal Lakes Volunteer Fire

# **Crystal Lakes Fire Protection District**

(970) 881-3521

## **Board of Directors**

**Minutes for April 15, 2021**

**7:00 P.M.**

**Call To Order:** The meeting was called to order by Don Hass at 7:02 PM

**In Attendance:** Don Hass, Jody Randol, Shirla Race, Jim Kubichek, Mark Rode

**Absent:**

**District Members in attendance:** Harold Alexander, Steve Dirmeyer

**Approval of Agenda:** Jody Randol moved to approve the agenda. Don Hass seconded the motion. It passed unanimously.

### **Approval of Minutes of Previous Meetings:**

March 18, 2021- regular board meeting: Shirla Race moved to approve the March 18 minutes which was seconded by Jody Randol. The motion passed unanimously.

April 1, 2021- special board meeting- Jody Randol made a motion to approve the minutes of the April 1 special board meeting. Don Hass seconded the motion. The motion passed unanimously.

### **President's Report:**

Notification of Board Member Resignation: President Hass announced that Duane Jacoby has resigned from his board position as of March 21. Jim Kubichek made a motion to accept the resignation and Don Hass seconded. The board passed unanimously.

**Appoint new board member to fill vacancy and serve until the 2022 election.**

Jody Randol made a motion to appoint Harold (Alex) Alexander to fill the vacated director's position. Shirla Race seconded the motion. The motion passed unanimously.

Shirla Race made a motion to accept the results of the election to reappoint Jody Randol to the Board of Directors for the next 2 years. Don Hass seconded. The motion passed unanimously.

**Oath of Office:** Jody Randol and Alex Alexander both took the oath of office for Director of the Crystal Lakes Fire Protection District.

**Secretary's Report:** No report

**Treasurer's Report:** Treasurer Race reported that the recent sewer repair costs will be covered by the District's insurance policy. She further reported that the monthly financials were unremarkable. The expenses for the sewer repair totaled \$10,400. Jim Kubichek moved to accept the monthly financial reports for March and April. Don Hass seconded. The motion passed unanimously.

**Fire Department Report:** Chief Rode presented the monthly department report. It is attached at the end of the minutes.

**UNFINISHED BUSINESS**

**CLFIRES Activities for 2021:** Jody Sandquist, CLFIRES president sent a note to the district outlining the upcoming activities for 2021. They include:

May 29- Flag raising ceremony at base camp and at the station

July 4- Apparatus and community parade along N&S Ottawa Way. There will also be a parade around Base Camp. Following the parade a new event, Duck Race, will be held at Snoopy Pond. Ducks can be adopted for a fee with proceeds going to CLVFD.

Sept. 5- Rummage Sale at the Fire Station

## **NEW BUSINESS**

### **Ratify actions from meeting of April 1 related to funds approved for sewer repair.**

Shirla made a motion to ratify the action taken on April 1 related to the sewer line replacement. Don seconded the motion. The motion passed unanimously.

### **Ratify actions from meeting of April 1 related to funds approved for purchase of Dodge truck to serve as new Squad.**

Jim Kubichek made a motion to ratify actions on April 1 to purchase a new Squad vehicle for a cost not to exceed \$37,000. The motion was seconded by Jody Randol. The motion passed unanimously.

Jody Randol made a motion to ratify additional funds, up to \$11,000 to equip the new Squad vehicle for department use. Don Hass seconded the motion. The motion passed unanimously.

**Action related to Reimbursement per Call:** The board directed the Chief to revise the policy of 1/2021 to remove references to “paged out”.

**Insurance issues regarding out of district responses:** Shirla Race reported that she attended the Red Feather Fire Protection District Meeting to present a plan to that board to add the new Squad to their policy. The RFFPD also agreed to add all Crystal Vehicles to their policy. The request was well received and the CLFPD should receive a copy of the certification soon.

### **Recognition of Crystal Lakes Community Donation of funding on new brush truck.**

Jim Kubichek made a motion to direct the department to create an emblem or decal that will be affixed to the new brush truck recognizing the contributions of the Crystal Lakes Fire Protection District community and friends. Jody Randol seconded the motion. The motion passed unanimously.

**As the Board Desires:** Jim Kubichek made a motion not to cast a ballot for the Road and Recreation Assn. vote for Bylaw and Articles of Incorporation changes. Jody Randol seconded the motion. The motion passed unanimously.

**Comments by Attending Public:** None

**Set or confirm next Board meeting date and location:** May 20, 2021 at 7:00 PM

**Adjournment:** The meeting was adjourned at 9:20 PM



# Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545  
(970) 881-3521



April 15, 2021

Fire Department Report, YTD.

## 1. Department Activity since the last board meeting (March 2021)

- **Business meetings** – 1, in person and Zoom
- **NW Larimer Fire Depts” Chiefs ZOOM call** – 1st and 3rd Wednesday. (Crystal Lakes, Red Feather, Poudre Canyon, Glacier View, & Livermore + Rist Canyon). I have taken over Lead for setting up and running the meetings as Chief Warren has other additional commitments and asked if I would help.
- **Incidents** – 2 since last report, **6 YTD 2021**
  - #5 – 47 YOM, difficulty breathing (intoxicated)
  - #6 – 65 YOM, possible stroke (reaction to med changes)

## 2. PERSONNEL:

- No new news. Will add a recruitment video to our website.

## 3. TRAINING:

- **Department trainings** – April training held in person. Training was hose deployment and engine pumping (muddy but fun!). May training is Tender Operations and water supply. Optional training day (1 additional day per month) started in April. Optional trainings will review and practice previous training activities.
- **2021 Training schedule** in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,
FEBRUARY	EMS equipment/EMS scenarios
MARCH	Ice Rescue
APRIL	Hose deployment/Engine pumping
MAY	Tender ops/Water supply
JUNE	Initial wildland attack/shelters
JULY	Wildland water supply
AUGUST	Cumulative scenario
SEPTEMBER	Extrication
OCTOBER	Beaver Meadows
NOVEMBER	SCBA
DECEMBER	Radios

## 4. GRANTS:

- **AFG grant 2018** – Approved for 7 sets of bunker gear. \$12,985. We bought 5 sets of bunker gear so far. One additional set planned for Craig Mawle. Leaves us with one more to buy for new member by to Sept 15, 2021.

- **FEMA AFG grant 2021** – Submitted. Total cost = \$34,340. Our share of above cost = \$1,635.24
  - 2 x handheld 800MHz/VHF radios
  - 5 x handheld 800 MHz radios
  - 7 x microphone/speakers
  - 6 x 800 MHz/VHF mobile radios
- **VFA wildland grant 2021** - Will be submitted next week. Due 4/30.....Will apply for 12 hose packs, 6 wildland packs, some hand tools, and wildland gloves.
- **Fire safety and disease prevention grant 2021** – Still waiting for State to release
- **National Volunteer Group** – Applied for backpack compressed foam system for wildland fire. (\$6K)

5. **OTHER:**

- **Covid-19** - First vaccinations given to CLVFD members 12/28. Second shots started 1/25. State website is: [Covid19.colorado.gov/vaccine](https://www.colorado.gov/vaccine) for info on vaccine. Not all CLVFD members are getting the vaccine. We are not requiring members to do so, but strongly encourage them to. Who gets and who does not is confidential (HIPPA). Here are our current covid protocol:
  - If we are inside the CLVFD station, we ALL should be wearing a mask all the time and practice social distancing as much as possible. If we have an in-person training that involves physical work inside the station, we will allow masks to not be worn during the training, but we will open the bay doors to allow for a higher level of air flow, weather permitting. If we can't open the bay doors, masks should continue to be worn.
  - Masks do not need to be worn for any training outdoors. You can wear a mask if you chose to, but it is not required.
  - If we are on an a medical incident, and you are outdoors and NOT within 6 feet of the patient, you do not have to wear a mask, but I would encourage you to wear a cloth or N95 mask. If you are within 6 ft of the patient (I.E., helping move the patient) or asked to come inside the home to help move the patient, you should be wearing our P100 mask with filters. If there are covid symptoms present with the Pt, you should not come within 6 ft of the Pt. EMTs have their own protocol including coveralls if covid symptoms are suspected with the Pt.
- **CL GREENBELT MITIGATION COMMITTEE:** Committee is lead and run by the CL Road and Rec Board. CLVFD Chief now participating with committee to develop mitigation plan and guidelines. CLVFD input will be based on what was learned from the Forest Service during physical inspections of CL property. Current activity is determining a need to hire a company to help create and write an updated CWPP (CO Wildfire Protection Plan). The plan is needed to apply for grants for mitigation work. Ideally, the plan will
  - o Identify the specific mitigation work that needs to be completed
  - o Identifies what specific mitigation work should be completed (I.E., shaded tree cuts, clear cuts with strategic islands, exactly where and how, etc)
  - o Prioritizes the work that should be done.

- A plan for 5+ years that community can use to plan for budgeting purposes.

**NOTE:** This originally was put in place to mitigate the 500 acres of Greenbelt, but has now expanded into a mitigation plan for the entire CLFPD. The plan can cost up to \$36K, so the thought process was that this should cover the entire District if it going to be this expensive and a multi-year plan. Of additional note is the committee is discussing more and more that this should be a shared cost between the R&R and the CLVFD. We discussed that we (CLVFD or Cdo NOT have the budget for this in 2021, and the R&R does have \$30K budgeted for mitigation for 2021, so I am pushing that they should use this to pay for the plan. If they do this, we MAY be asked to help pay for “some” of the gap (\$36K – 30K = \$6K). Additionally, we may be asked to contribute to some of the future mitigation work that is not covered by grants. I have **not** committed to any CLVFD monetary contributions, but the ask is coming and something we need to discuss further.

- **NEW BRUSH TRUCK PURCHASE:**

- Order for new truck placed with Dodge dealer Tuesday 12/15. Cost for truck and utility body is \$74,094. Estimated cost of vehicle after all the work we do is still in the \$120,000 range. STATUS – Truck is at the utility body manufacturer in LaSalle, CO. Estimated delivery date is still TBD
- Slid-in skid unit ordered 1/18. \$15,500. It was delivered on Monday 4/12 and is stored in one of the bays at the station. Very cool!

- **SQUAD REPLACEMENT TRUCK** - Dodge Ram 2500. Status – Board approved purchase price of \$36,715 + \$11,000 to upgrade truck (radios, cap, winch, emergency lights, etc). **STATUS** - On train on it's way from Mexico. No estimated arrival date. **OPEN ISSUE** – Insurance coverage for responding to RFLVFD medical incidents. Shirla to discuss with RFLFPD Board this past Tuesday.

- **REIMBURSEMENT PER CALL** – We have completed the first quarter incidents and do not have a simplified reimbursement policy agreed upon or agreement to reimburse members for the 5 incidents in 1Q21. The intent was to help the members with their incidental costs, but a complicated reimbursement process just creates added angst.

Respectfully submitted,

Mark Rode  
Fire Chief  
Crystal Lakes Volunteer Fire

# **Crystal Lakes Fire Protection District**

(970) 881-3521

## **Board of Directors**

**Minutes for May 20, 2021  
7:00 P.M.**

**Call To Order:** President Hass called the meeting to order at 7:00 PM

**In Attendance:** Don Hass, Jody Randol, Shirla Race, Jim Kubichek, Alex Alexander, Mark Rode

**Absent:** none

**District Members in attendance:** Doug Race, Steve Dirmeyer, Evan Rau

**Approval of Agenda:** Shirla Race moved to approve the agenda. Alex Alexander seconded. The motion passed unanimously.

**Approval of Minutes of Previous Meeting, April 15, 2021:** Jody Randol moved to approve the minutes of April 15, 2021. Shirla Race seconded the motion. The motion passed unanimously.

**President's Report:** None

**Secretary's Report:** None

**Treasurer's Report:** Treasurer Race distributed copies of the May financial report. She noted the report for May was unremarkable. Jim Kubichek made the motion to accept the May Treasurer's report. Jody Randol seconded. The motion passed unanimously.

**Fire Department Report:** Chief Rode presented the written May Department Report which is found following the minutes. Of special note, Chief Rode tendered his resignation to the Board. Chief Rode is leaving the Crystal Lakes Fire Protection District boundaries.

The Board expressed their gratitude for Chief Mark Rode's dedication and leadership for the past 5 years as Chief.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

**Approval of new Chief:** Jody Randol made the motion to accept Evan Rau as the new Chief of the CLVFD effective May 21. Don seconded the motion. The motion passed unanimously. Chief Evan Rau commented to the board his gratitude for the support and trust from the Board. He shared his vision for the CLVFD. Chief Rau expressed gratitude to outgoing Chief Mark Rode for nurturing department members and for bringing out the best in the membership.

**As the Board Desires:** The Board decided to turn in a blank ballot for the Road and Recreation Association's election of Board members. The Board also decided to turn in a blank ballot for the Water and Sewer Association's election of Board members but the Board will turn in a proxy.

**Comments by Attending Public:** Doug Race will coordinate the disposal of damaged American Flags on May 29.

**Set or confirm next Board meeting date and location:** June 17, 2021

**Adjournment:** Jody Randol moved to adjourn the meeting. It was seconded by Alex Alexander. The motion passed unanimously. The meeting was adjourned at 8:15 PM.

# Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545  
(970) 881-3521



May 20, 2021

Fire Department Report, YTD.

## 1. Department Activity since the last board meeting (April 2021)

- **Business meetings** – 1, in person and Zoom
- **NW Larimer Fire Depts” Chiefs ZOOM call** – 1st and 3rd Wednesday. (Crystal Lakes, Red Feather, Poudre Canyon, Glacier View, & Livermore + Rist Canyon).
- **Incidents** – 6 since last report, **12 YTD 2021**
  - #7 – 42 YOF with difficulty breathing, EPI self-administered
  - #8 – Two vehicle head on collision in RFL, no injuries.
  - #9 – Large pile of logs on fire at commercial Slash Pile (high winds).
  - #10 – Possible gas leak at Chapel of the Pines.
  - #11 – Male, stuck vehicle out by Lost Lake, walking back to RFL in snow storm
  - #12 – Slash burn in illegal fire pit on Beartrap

## 2. PERSONNEL:

- Three New Probationary members:
  - Mark Julian (Full time resident, retired),
  - Brian Casselman (Semi-full time resident,
  - Stefan Blair (semi-full time, and seasonal Leaving at end of summer)).

## 3. TRAINING:

- **Department trainings** – May training was Tender operations and water supply. June training is initial wildland attack/shelters. Optional training day (1 additional day per month) started in April. Optional trainings will review and practice previous training activities.
- **2021 Training schedule** in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,
FEBRUARY	EMS equipment/EMS scenarios
MARCH	Ice Rescue
APRIL	Hose deployment/Engine pumping
MAY	Tender ops/Water supply
JUNE	Initial wildland attack/shelters
JULY	Wildland water supply
AUGUST	Cumulative scenario
SEPTEMBER	Extrication
OCTOBER	Beaver Meadows
NOVEMBER	SCBA
DECEMBER	Radios

#### 4. GRANTS:

- **AFG grant 2018** – Approved for 7 sets of bunker gear. \$12,985. We bought 5 sets of bunker gear so far. One additional set planned for Craig Mawle. Leaves us with one more to buy for new member by to Sept 15, 2021.
  
- **FEMA AFG grant 2021** – Submitted. Total cost = \$34,340. Our share of above cost = \$1,635.24
  - 2 x handheld 800MHz/VHF radios
  - 5 x handheld 800 MHz radios
  - 7 x microphone/speakers
  - 6 x 800 MHz/VHF mobile radios
  
- **VFA wildland grant 2021** - Submitted. Applied for 12 hose packs, 6 wildland packs, some hand tools, and wildland gloves. Possible award in June.
  
- **Fire safety and disease prevention grant 2021** – Still waiting for State to release
  
- **National Volunteer Group** – Applied for backpack compressed foam system for wildland fire. (\$6K). Will have three awards in June, July and August with 3 awards each month.

#### 5. OTHER:

- **Covid-19** - First vaccinations given to CLVFD members 12/28. Second shots started 1/25. State website is: [Covid19.colorado.gov/vaccine](https://www.colorado.gov/vaccine) for info on vaccine. Not all CLVFD members are getting the vaccine. We are not requiring members to do so, but strongly encourage them to. Who gets and who does not is confidential (HIPPA). Here are our current covid protocol:
  - No masks are required inside the CLVFD station.
  
  - Masks do not need to be worn for any training outdoors.
  
  - If we are on an a medical incident, and you are outdoors and NOT within 6 feet of the patient, you do not have to wear a mask. If you are within 6 ft of the patient (I.E., helping move the patient) or asked to come inside the home to help move the patient, you should be wearing our P100 mask with filters. If there are covid symptoms present with the Pt, you should not come within 6 ft of the Pt. EMTs have their own protocol including coveralls if covid symptoms are suspected with the Pt.
  
- **CL GREENBELT MITIGATION COMMITTEE:** Committee is lead and run by the CL Road and Rec Board. CLVFD Chief now participating with committee to develop mitigation plan and guidelines. CLVFD input will be based on what was learned from the Forest Service during physical inspections of CL property. Current activity is determining a need to hire a company to help create and write an updated CWPP (CO Wildfire Protection Plan). The plan is needed to apply for grants for mitigation work. Ideally, the plan will
  - o Identify the specific mitigation work that needs to be completed
  - o Identifies what specific mitigation work should be completed (I.E., shaded tree cuts, clear cuts with strategic islands, exactly where and how, etc)
  - o Prioritizes the work that should be done.
  - o A plan for 5+ years that community can use to plan for budgeting purposes.

**NOTE:** This originally was put in place to mitigate the 500 acres of Greenbelt, but has now expanded into a mitigation plan for the entire CLFPD. The plan can cost up to \$36K, so the thought process was that this should cover the entire District if it going to be this expensive and a multi-year plan. Latest update is they are looking at plans from various organizations and hope to select one soon.

- **NEW BRUSH TRUCK PURCHASE:**
  - Order for new truck placed with Dodge dealer Tuesday 12/15. Cost for truck and utility body is \$74,094. Estimated cost of vehicle after all the work we do is still in the \$120,000 range. STATUS – Truck is at the Dodge Dealer and will be picked up Friday 5/21!!!
  - Slid-in skid unit ordered 1/18. \$15,500. It was delivered on Monday 4/12 and is stored in one of the bays at the station. Very cool!
  -
- **SQUAD REPLACEMENT TRUCK** - Dodge Ram 2500. Status – Truck picked up Tuesday 5/18.
- **REIMBURSEMENT PER CALL** – 1Q21 reimbursements completed with checks cut!
- **CHIEF POSITION** – MRode is moving to Broomfield and closing on new home June 11. Mark has tendered his resignation to the CLFPD Board. CLVFD Officers along with Chief of RFLVFD met to discuss possible replacement options. Evan Rau indicated he would like to become the new Chief of CLVFD. The CLVFD Officers voted and the vote was unanimous to accept Evan as the new Chief. The proposal was then presented to the CLVFD department members and the Department member vote was also unanimous to accept Evan as the new CLVFD Chief. Next step is for the CLFPD Board vote and approval. The intention is that Evan would assume the Chief position immediately. MRode will work with Evan for an orderly transition until his ultimate departure date. MRode departure date is TBD pending the sale of his current home. MRode has detailed his duties in a spreadsheet, and the CLVFD Officers are meeting to divide up the non-essential Chief duties amongst the Officers.

Respectfully submitted,

Mark Rode  
Fire Chief  
Crystal Lakes Volunteer Fire



# **Crystal Lakes Fire Protection District**

(970) 881-3521

## **Board of Directors**

**Minutes for June 17, 2021**

**7:00 P.M.**

**Call To Order:** The meeting was called to order by President Don Hass at 7:05 PM.

**In Attendance:** Don Hass, Jody Randol, Shirla Race, Jim Kubichek, Harold Alexander

**Absent:** Chief Rau was on a call.

**District Members in attendance:** Doug Race

**Approval of Agenda:** Shirla Race moved to approve the agenda. Jody Randol seconded. The motion passed unanimously.

**Approval of Minutes of Previous Meeting, May 20, 2021:** Shirla Race made a motion to approve the minutes of the previous meeting and the motion was seconded by Harold Alexander. The motion passed unanimously.

**President's Report:** None

**Secretary's Report:** None

**Treasurer's Report:** Treasurer Race presented the monthly financial report. She noted that money has not yet been transferred from the capital reserve account for the new squad truck. She stated that \$40,000 will be transferred from the capital reserve account to the checking account. She reported that the increased electrical costs are being tracked by PVREA and that an upcoming visit is planned to evaluate the possible reasons for the increase since the Cameron Peak Fire last fall. It appears that there is an unexplainable spike at approximately 11:00 AM each day. The rest of the report was unremarkable.

Jim Kubichek moved to accept the Treasurer's report as presented. Don Hass seconded the motion. The motion passed unanimously.

**Fire Department Report:** Chief Rau was on a medical call and could not attend the meeting. Assistant Chief Doug Race presented the Fire Department Report, which is included at the end of the minutes.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

**Discussion RE: Chief Rode recognition by Board:** The board decided to draft a resolution thanking former Chief Mark Rode for his leadership, dedication and service to the Crystal Lakes Fire Protection District. The resolution is found at the end of the minutes.

**As the Board Desires:** Shirla Race raised the question whether a commercial account for Zoom is still needed.

**Comments by Attending Public:** None

**Executive Session: Personnel:** At 8:30 pm, Jody Randol moved to go into Executive Session to consider personnel matters. The motion was seconded by Harold Alexander. The motion passed unanimously. At 9:30 a motion was made by Jody Randol to end the Executive session and return to the regular meeting. The motion was seconded by Don Hass. The motion passed unanimously. There was no voting or action taken during the Executive session.

**Set or confirm next Board meeting date and location:** July 15, 2021, 7:00 PM at the Fire Station

**Adjournment:** Jody Randol made a motion to adjourn the meeting. It was seconded by Shirla Race. The motion passed unanimously. The meeting was adjourned at 9:35 pm.

# Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545  
(970) 881-3521



June 17, 2021

Fire Department Report, YTD.

## 1. Department Activity since the last board meeting (May 2021)

- **Business meetings** – 1, in person with two members via Zoom
- **NW Larimer County Fire Chiefs ZOOM call** – 1st and 3rd Wednesday. Involves representatives from Crystal Lakes, Red Feather Lakes, Poudre Canyon, Glacier View, Livermore, & Rist Canyon, as well as Larimer County Sheriff's Office, Colorado Department of Fire Prevention and Control (DFPC), and Poudre Fire Authority. I have taken over Lead for setting up and running the meetings since Chief Rode stepped down.
- **Incidents** – 10 since last report, **19 YTD 2021**
  - #13: Vehicle stuck on forest road off Deadman Rd., leaking gasoline. CL1 responded directly.
  - #14: ATV crash near Hiawatha Lake with one injured patient. CL1 responded directly to MVC.
  - #15: 88yo male with head and chest pain. Flew out on air ambulance
  - #16: 61yo male with deep cut on arm from chainsaw
  - #17: 65yo male with difficulty breathing after recent surgery
  - #18: Fire alarm at address in Red Feather village. CL1 responded directly.
  - #19: Kayak flipped over in Panhandle. Patient self-rescued.
  - #20: 5yo boy with fever, brought to CL station
  - #21: 64yo male with stomach pain after recent surgery
  - #22: possible MVC on CR73c. Was a false alarm by the car's automated alert system

## 2. PERSONNEL:

- No new members since last month. New members actively engaged in training.

## 3. TRAINING:

- **Department trainings** – June training was initial wildland attack, Brush truck pumps, and wildland fire shelter deployment. July training is Wildland water supply. Optional trainings take place Thursday after regular training and will review and practice previous training activities. June optional training was spent learning to pack our new wildland progressive hose packs. This new style of packing hose is called a Smokey Pack.

- **2021 Training schedule** in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,
FEBRUARY	EMS equipment/EMS scenarios
MARCH	Ice Rescue
APRIL	Hose deployment/Engine pumping
MAY	Tender ops/Water supply
JUNE	Initial wildland attack/shelters
JULY	Wildland water supply
AUGUST	Cumulative scenario
SEPTEMBER	Extrication
OCTOBER	Beaver Meadows
NOVEMBER	SCBA
DECEMBER	Radios

#### 4. **GRANTS:**

- **AFG grant 2018** – Approved for 7 sets of bunker gear. \$12,985. We bought 5 sets of bunker gear so far. One additional set ordered for Craig Mawle. Leaves us with one more to buy for new member by Sept 15, 2021.
  
- **FEMA AFG grant 2021** – Submitted. Total cost = \$34,340. Our share of above cost = \$1,635.24  
2 x handheld 800MHz/VHF radios  
5 x handheld 800 MHz radios  
7 x microphone/speakers  
6 x 800 MHz/VHF mobile radios
  
- **VFA wildland grant 2021** - Submitted. Applied for 12 hose packs, 6 wildland packs, some hand tools, and wildland gloves. Possible award in June, but still awaiting award notice.
  
- **Fire safety and disease prevention grant 2021** – Still waiting for State to release
  
- **National Volunteer Group** – Applied for backpack compressed foam system for wildland fire. (\$6K). Will have three awards each month in June, July, and August. June awards announced 06/15/2021 (we were not among the awardees).

#### 5. **OTHER:**

- **Covid-19** - First vaccinations given to CLVFD members 12/28. Second shots started 1/25. State website is: [Covid19.colorado.gov/vaccine](https://www.colorado.gov/vaccine) for info on vaccine. Not all CLVFD members are getting the vaccine. We are not requiring members to do so, but strongly encourage them to. Here are our current COVID protocols, based on CDC and County/State guidance:
  - Masks are not required during outdoor training events or within the station.
  
  - If we are on an a medical incident, and you are outdoors and NOT within 6 feet of the patient, you do not have to wear a mask, but you are encouraged to wear a cloth or N95 mask. If you are within 6 ft of the patient (I.E., helping move the patient) or asked to come inside the home to help move the patient, you should be wearing our P100 mask with filters. If there are COVID symptoms present with the Pt, you should not come within 6 ft of the Pt if not an EMT. EMTs have their own protocol including coveralls if COVID symptoms are suspected with the Pt.
  
- **CL GREENBELT MITIGATION COMMITTEE:** Committee is led and run by the CL Road and Rec Board. CLVFD Chief is participating with the committee to develop a mitigation plan and guidelines. CLVFD input will be based on what was learned from the Forest Service during physical inspections of CL property. Ongoing activity includes selecting a contractor to create and write an updated CWPP (Community Wildfire Protection Plan). The plan is needed to apply for grants for mitigation work. Ideally, the plan will
  - Identify the specific mitigation work that needs to be completed
  - Identifies what specific mitigation work should be completed (I.E., shaded tree cuts, clear cuts with strategic islands, exactly where and how, etc)
  - Prioritizes the work that should be done.
  - A plan for 5+ years that the community can use to plan for budgeting purposes.

**NOTE:** The CWPP may cost up to \$36K, so the thought process was that this should cover the entire District for multiple years if it is going to be this expensive. Of additional note is that the committee is discussing that this should be a shared cost between the R&R, W&S, and the CLVFD. We discussed that we (CLVFD) do NOT have the budget for this in 2021, and the R&R does have \$30K budgeted for mitigation for 2021, so I am continuing Mark Rode's approach that R&R

should use this to pay for the plan. If they do this, we MAY be asked to help pay for “some” of the gap (\$36K – 30K = \$6K). Additionally, we may be asked to contribute to some of the future mitigation work that is not covered by grants. No CLVFD/CLFPD funds have been promised. I have discussed fire department members contributing in-kind by helping do some mitigation work as volunteers, especially those members who are officially trained sawyers.

- **NEW BRUSH TRUCK PURCHASE:** Dodge Ram 5500 w/custom utility box
  - The truck is here and is in-service
  - The slide-in unit that includes the pump and tank has been installed and operated successfully.
  - The brush truck is not complete yet, but is currently functional and equipped with hose and tools to effectively respond to a wildland fire, carrying up to five firefighters with gear.
  
- **SQUAD REPLACEMENT TRUCK: Dodge Ram 2500**
  - The insurance concern was resolved and the truck was purchased,
  - Truck has been delivered and is in-service with emergency light bar and radios installed.
  - Most additional equipment and improvements have yet to be priced, purchased, and installed.
  - During the first incident to which it was dispatched (#13 off Deadman) it was the only vehicle on scene capable of reaching the incident site and was used to carry firefighters to scene, pull disabled vehicle out to where a 2wd tow truck could access it, and transport owner of disabled vehicle to tow truck.

Respectfully submitted,

Evan Rau  
Fire Chief  
Crystal Lakes Volunteer Fire

**Crystal Lakes Fire Protection District**

**RESOLUTION 21-005**

**In Recognition of**

**Chief Mark Rode**

*Whereas, Mark Rode has served as Chief of the Crystal Lakes Volunteer Fire Department (CLVFD) from 2017 to 2021; and*

*Whereas, Chief Rode worked faithfully and tirelessly to improve his personal skills and the response capabilities of the CLVFD, to increase the membership of the department, and to enhance the stature of the District and the Department in the community at large; and*

*Whereas, Chief Rode, and his wife, Marie, have been exemplary leaders in the Crystal Lakes and the Red Feather Lakes Communities; and*

*Whereas, Chief Rode's dedication and personal commitment to the Crystal Lakes Fire Protection District, the CLVFD, and the Crystal Lakes community will be sorely missed;*

**Now, Therefore, Be It Resolved,** *in recognition of these and many other accomplishments, we, the members of the Crystal Lakes Fire Protection District Board of Directors, do hereby approve and present this resolution to Mark Rode in appreciation for his service as Chief of the Crystal Lakes Volunteer Fire Department, dated this twenty-third day of June, twenty-twenty-one.*

---

**Secretary**                      **President**                      **Vice President**

---

**Treasurer**                      **Member-at-Large**

# Crystal Lakes Fire Protection District

(970) 881-3521

## Board of Directors

Minutes for July 15, 2021  
7:00 P.M.

**Call To Order:** President Hass called the meeting to order at 7:00 PM

**In Attendance:** Don Hass, Jody Randol, Shirla Race, Harold Alexander, Jim Kubichek, Evan Rau.

**Absent:** None

**District Members in attendance:** Doug Race

**Approval of Agenda:** Jody Randol moved to approve the agenda. The motion was seconded by Harold Alexander. The motion passed unanimously.

**Approval of Minutes of Previous Meeting, June 17, 2021:** Harold Alexander moved to approve the minutes, as corrected, for the June 17<sup>th</sup> meeting. The motion was seconded by Jody Randol. The motion passed unanimously.

**President's Report:** None

**Secretary's Report:** None

### **Treasurer's Report:**

Treasurer Race noted that \$40,000 was transferred from the Capital Improvement Fund to the checking account for the purchase of the new brush truck, Brush 1. She noted that for the new Squad 1 an Brush 1, the titles have been received. She also noted that the new **Squad 1 will have license plates. During the report, Harold Alexander suggested** donating or selling the old white brush truck (old Brush 2). Jim Kubichek made a motion to accept the Treasurer's report which was seconded by Harold Alexander. The motion

passed unanimously. \*NOTE: There was a medical call during the meeting which prolonged the length of the meeting as the meeting was suspended until all were present.

**Fire Department Report:** Chief Rau presented the Department report which is included at the end of these minutes.

### **UNFINISHED BUSINESS**

**PVREA:** Shirla reported that the PVREA visited the station to see if they could determine why the electric bill is higher since the Cameron Peak Fire. Nothing was discovered to explain the increased usage.

### **NEW BUSINESS**

**Approve Board Resolution 21-5 Chief Rode-** Jody Randol made a motion to adopt Resolution 2021-005, thanking former Chief Rode for his efforts and dedication on behalf of and to the department and district. The motion was seconded by Harold Alexander. The motion passed unanimously.

**Board review the Larimer County HMP (Hazard Mitigation Plan) and consider adoption of the plan, recording such adoption in a resolution.** Jim Kubichek made a motion to adopt resolution 2021-006, accepting the Multi-jurisdictional Larimer County Hazard Mitigation Plan. Harold Alexander seconded the motion. The motion passed unanimously. Doug Race was recognized with special thanks for his time and effort in shepherding the Plan to the District, the Road and Recreation Association and the Water and Sewer Association.

**As the Board Desires:** None

**Comments by Attending Public:** None

**Set or confirm next Board meeting date and location:** August 19, 2021 at the Fire Station.

### **Adjournment:**

Jody Randol moved to adjourn the meeting. The motion was seconded by Don Hass. The motion passed unanimously. The meeting was adjourned at 9:50 PM.



**Resolution No. 2021-006**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRYSTAL LAKES FIRE PROTECTION DISTRICT ADOPTING THE LARIMER COUNTY MULTI-JURIDICTIONAL HAZARD MITIGATION PLAN**

**WHEREAS** the Crystal Lakes Fire Protection District, with assistance from Shayle Nelson Sabo, has gathered information and prepared the Larimer County Multi-Jurisdictional Hazard Mitigation Plan; and,

**WHEREAS** the Larimer County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with FEMA requirements at 44 C.R.F. 201.6; and,

**WHEREAS** the Crystal Lakes Fire Protection District, a local unit of government in the State of Colorado, has been provided a review of the plan and has affirmed that the plan will be updated no less than every five years;

**NOW, THEREFORE, BE IT RESOLVED** by the Crystal Lakes Fire Protection District Board of Directors that the Crystal Lakes Fire Protection District adopts the Larimer County Multi-Jurisdictional Hazard Mitigation Plan (HMP) as approved by FEMA, as this jurisdiction's Multi-Hazard Mitigation Plan and resolves to execute the actions identified in the Plan.

Dated this 19<sup>th</sup> day of the year 2021

**CRYSTAL LAKES FIRE PROTECTION DISTRICT**

By: \_\_\_\_\_

President

**ATTEST**

Secretary

# Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545  
(970) 881-3521



July 15, 2021

Fire Department Report, YTD.

## 1. Department Activity since the last board meeting (June 2021)

- **Business meetings:** 1, in person with four members via Zoom
- **NW Larimer County Fire Chiefs ZOOM call:** 1st and 3rd Wednesday. Involves representatives from Crystal Lakes, Red Feather Lakes, Poudre Canyon, Glacier View, Livermore, & Rist Canyon, as well as Larimer County Sheriff's Office (LCSO), Colorado Department of Fire Prevention and Control (DFPC), and Poudre Fire Authority (PFA).
- **NLCERA EMS Advisory Committee (quarterly):** Involves representatives of the mountain departments, as well as Wellington Fire, PFA, UCH, and LCSO. Discuss emergency medical response in northern Larimer County.
- **Emergency Responder's Roundtable:** Representatives invited from all emergency response agencies in Larimer County. Only nine attendees. Open discussion about any county-wide or zone-specific observations, concerns, and experiences.
- **Incidents** – 11 since last report, **33 YTD 2021**
  - #23: MVA at Nowata and Ottawa with no injuries.
  - #24: Blunt trauma to head on Kalispell, no transport.
  - #25: Medical, vomiting and dizziness at the Potbelly. Mutual aid.
  - #26: Shrapnel trauma to hand up Deadman Rd. Mutual aid.
  - #27: Medical, Syncope (fainting) on CR 73c
  - #28: Medical, Syncope on Tesuque Tr.
  - #29: Smoke report. Unattended campfire on Yacqui Ct.
  - #30: Trauma, fishhook in finger on Shoshoni Dr.
  - #31: Medical, altitude sickness on Concho Ct.
  - #32: Smoke report. Unattended campfire on Kispoko Ct.
  - #33: Medical, COVID symptoms w/neg test on Yosco Ct.

## 2. PERSONNEL:

- No new members since last month. New members actively engaged in training, and doing very well.

## 3. TRAINING:

- **Department trainings:** July training was wildland water supply with a review of brush truck pumps. August training is a Cumulative Scenario that involves structure fire, wildland fire, and EMS skills in a simulated scenario. Optional trainings take place the Thursday after regular training and will review and practice previous training activities. July optional training involved working with a new drone to be used for smoke report investigation and wildland fire size-up, among other uses to increase safety and/or speed of response.
- Individual trainings: I completed S212 Wildland Chainsaw class on 06/27/21. Now certified sawyer as far as CLVFD is concerned. I am following up with the training organization Monday to see about final certification to allow sawyer work on fires managed by county, state, or federal agencies.

- **2021 Training schedule** in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,

FEBRUARY	EMS equipment/EMS scenarios
MARCH	Ice Rescue
APRIL	Hose deployment/Engine pumping
MAY	Tender ops/Water supply
JUNE	Initial wildland attack/shelters
JULY	Wildland water supply
AUGUST	Cumulative scenario
SEPTEMBER	Extrication
OCTOBER	Beaver Meadows
NOVEMBER	SCBA
DECEMBER	Radios

#### 4. GRANTS:

- **AFG grant 2018** – Approved for 7 sets of bunker gear. \$12,985. We bought 5 sets of bunker gear so far. One additional set ordered for Craig Mawle. Member Brian Casselman was fit for bunker gear earlier this week.
- **FEMA AFG grant 2021** – Submitted. Total cost = \$34,340. Our share of above cost = \$1,635.24  
2 x handheld 800MHz/VHF radios  
5 x handheld 800 MHz radios  
7 x microphone/speakers  
6 x 800 MHz/VHF mobile radios
- **VFA wildland grant 2021** - Approved. Equipment ordered. Some delivered. Includes 12 hose packs, 6 wildland packs, some hand tools, and wildland gloves. Possible award in June, but still awaiting award notice.
- **Fire safety and disease prevention grant 2021** – Still waiting for State to release
- **National Volunteer Group** – Applied for backpack compressed foam system for wildland fire. (\$6K). Will have three awards each month in June, July, and August. June, July awards announced (we were not among the awardees).

#### 5. COMMUNITY

Community classes offered by CLVFD

- June  
Fire Mitigation in the Home Ignition Zone, 06/13  
Evacuation: How and When to Get Out, 06/26
- July  
Chainsaw Safety, 07/11  
Get Wildfire Smart about Insurance, 07/24

#### 6. OTHER:

- **Covid-19:** First vaccinations given to CLVFD members 12/28. Second shots started 1/25. State website is: [Covid19.colorado.gov/vaccine](https://www.colorado.gov/vaccine) for info on vaccine. Not all CLVFD members are getting the vaccine. We are not requiring members to do so, but strongly encourage them to. Here are our current COVID protocols, based on CDC and County/State guidance:
  - Masks are not required during outdoor training events or within the station.
  - If we are on an a medical incident, and you are outdoors and NOT within 6 feet of the patient, you do not have to wear a mask, but you are encouraged to wear a cloth or N95 mask. If you are within 6 ft of the patient (I.E., helping move the patient) or asked to come

inside the home to help move the patient, you should be wearing our P100 mask with filters. If there are COVID symptoms present with the Pt, you should not come within 6 ft of the Pt if not an EMT. EMTs have their own protocol including coveralls if COVID symptoms are suspected with the Pt.

- We have become lax with these standards, but will discuss at next Officer's meeting whether these standards are still appropriate. If so, will reaffirm these protocols and enforce them.
  
- **CL GREENBELT MITIGATION COMMITTEE:** Committee is led and run by the CL Road and Rec Board. CLVFD Chief is participating with the committee to develop a mitigation plan and guidelines. CLVFD input will be based on what was learned from the Forest Service during physical inspections of CL property. Ongoing activity includes selecting a contractor to create and write an updated CWPP (Community Wildfire Protection Plan). The plan is needed to apply for grants for mitigation work. Ideally, the plan will:
  - Identify the specific mitigation work that needs to be completed
  - Identifies what specific mitigation work should be completed (I.E., shaded tree cuts, clear cuts with strategic islands, exactly where and how, etc)
  - Prioritizes the work that should be done.
  - A plan for 5+ years that the community can use to plan for budgeting purposes.

**NOTE:** The CWPP may cost up to \$36K, so the thought process was that this should cover the entire District for multiple years if it is going to be this expensive. Of additional note is that the committee is discussing that this should be a shared cost between the R&R, W&S, and the CLVFD. We discussed that we (CLVFD) do NOT have the budget for this in 2021, and the R&R does have \$30K budgeted for mitigation for 2021, so I am continuing Mark Rode's approach that R&R should use this to pay for the plan. If they do this, we MAY be asked to help pay for "some" of the gap (\$36K – 30K = \$6K). Additionally, we may be asked to contribute to some of the future mitigation work that is not covered by grants. No CLVFD/CLFPD funds have been promised. I have discussed fire department members contributing in-kind by helping do some mitigation work as volunteers, especially those members who are officially trained sawyers.

**UPDATE:**

- The Greenbelt Committee meeting for July was cancelled because of a family emergency. No reschedule yet.
- I reached out to the Larimer County Initial Attack Module, which may be able to help conduct mitigation projects. I heard back just this afternoon and will be scheduling a meeting with a member of the IA and members of the Greenbelt Committee to discuss potential collaboration.
  
- **NEW BRUSH TRUCK PURCHASE:** Dodge Ram 5500 w/custom utility box
  - The truck is here and is in-service: WORKING BEAUTIFULLY!
  - The brush truck is not complete yet, but is currently functional and equipped with hose and tools to effectively respond to a wildland fire, carrying up to five firefighters with gear.
  - Delays have been related to emblem and striping contractors not communicating with us in a timely matter.
  
- **SQUAD REPLACEMENT TRUCK: Dodge Ram 2500**
  - Truck has been delivered and is in-service with emergency light bar and radios installed.
  - Most additional equipment and improvements have yet to be priced, purchased, and installed. I hope to kick that into gear next week.
  - Same delays with emblems and striping as brush truck

Respectfully submitted,

Evan Rau  
Fire Chief  
Crystal Lakes Volunteer Fire

**Crystal Lakes Fire Protection District**  
(970) 881-3521  
**Board of Directors**

**Minutes for August 19, 2021**  
**7:00 P.M.**

**Call To Order:** The meeting was called to order by President Hass at 7:00 PM

**In Attendance:** Don Hass, Jody Randol, Shirla Race, Jim Kubichek, Harold Alexander, Evan Rau

**District Members in attendance:** Steve Dirmeyer

**Approval of Agenda:** Shirla Race made the motion to approve the agenda. Jody Randol seconded the motion. The motion passed unanimously.

**Approval of Minutes of Previous Meeting, July 15, 2021:** Jody Randol made a motion to approve the minutes of July 15, 2021. Harold Alexander seconded the motion. The motion passed unanimously.

**President's Report:** No Report

**Secretary's Report:** No Report

**Treasurer's Report:** Treasurer Race presented the monthly financial report. Nothing remarkable was noted. It was noted that Total Revenues cannot exceed the budgeted amount of \$345,363. Currently the district is at \$217,000. It was also noted that \$10,000 for the FPPA funding will be transferred. To date, \$104,000 as be spent for the new Brush 1 and \$42,000 has be spent for the new Squad 1. The monies for the Bond repayment is on schedule from the county.

Resolution 2021-007 was presented appropriating additional sums of money from unanticipated funds in access of amounts budgeted for the CLFPD. Jim Kubichek made the motion to adopt the resolution 2021-007 which Jody Randol seconded. The motion

passed unanimously. The effect of this resolution will be to pay down the bond debt 3 years earlier than anticipated.

Harold Alexander made a motion to accept the Treasurer's Report. Jody Randol seconded the motion. The motion passed unanimously.

**Fire Department Report:** Chief Rau presented the monthly Department Report which is included at the end of these minutes.

A motion was made by Harold Alexander and seconded by Jody Randol to request \$20,000 from CLFIRES to complete the new Brush 1 and new Squad 1. The motion passed unanimously.

### **UNFINISHED BUSINESS**

Steve Dirmeyer reported on the Greenbelt committee actions and the CWPP.

Shirla Race reported on ideas for the Chief stipend.

Shirla Race reported on the PVREA electricity usage issue. The usage has been returned to the pre-Cameron peak fire levels and financial adjustments have been made.

### **NEW BUSINESS**

#### **As the Board Desires:**

Harold Alexander raised the issue of very slow or non-functioning internet service and suggested we look into options. Shirla Race will check with CenturyLink to see about getting high speed optical cable service.

Harold Alexander announced that the district received two computers and two 46 inch monitors.

**Comments by Attending Public:** None

**Set or confirm next Board meeting date and location:** September 16, 2021 at the Fire Station. Masks will be required.

**Adjournment:** Harold Alexander made a motion to adjourn which was seconded by Jody Randol. The motion passed unanimously. The meeting was adjourned at 8:30 PM

Resolution No. 2021-007

RESOLUTION/ORDINANCE FOR SUPPLEMENTAL  
BUDGET and APPROPRIATION  
( Pursuant to Section 29-1-109, C.R.S.)

A RESOLUTION/AN ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY FROM UNANTICIPATED FUNDS IN EXCESS OF AMOUNTS BUDGETED FOR THE CRYSTAL LAKES FIRE PROTECTION DISTRICT, RED FEATHER LAKES, COLORADO FOR THE 2021 BUDGET YEAR.


WHEREAS, the Crystal Lakes Fire Protection District has unanticipated funds, of \$90,000.00, in the General Operating Fund, and additional 'Designated Donations' of \$93,000.00 from a local 501c3, unanticipated at the time of the current 2021 adopted budget .

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CRYSTAL LAKES FIRE PROTECTION DISTRICT, RED FEATHER LAKES, COLORADO;

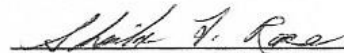
That the 2021 supplemental appropriation from unanticipated funds in the General Operating fund is hereby transferred from the General Operating Fund to the Debt Service Fund for additional Principal payment to the Debt Service Bond. And Designated Donations is hereby increased from \$10,000 to \$95,000 for designated vehicle purchase.

ADOPTED THIS 19th DAY OF AUG, A.D. 2021

Attest:



Donald Hass, President



Shirla F. Race, Treasurer

Treasurer1@clvfd.org



# Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545  
(970) 881-3521



August 19, 2021

Fire Department Report, YTD.

## 1. Department Activity since the last board meeting (June 2021)

- **Business meetings:** 1, in person with four members via Zoom
- **NW Larimer County Fire Chiefs ZOOM call:** 1st and 3rd Wednesday. Involves representatives from Crystal Lakes, Red Feather Lakes, Poudre Canyon, Glacier View, Livermore, & Rist Canyon, as well as Larimer County Sheriff's Office (LCSO), Colorado Department of Fire Prevention and Control (DFPC), and Poudre Fire Authority (PFA).
- **NLCERA EMS Advisory Committee (bimonthly):** Involves representatives of the mountain departments, as well as Wellington Fire, PFA, UCH, and LCSO. Discuss emergency medical response in northern Larimer County.
- **Emergency Responder's Roundtable (monthly):** Representatives invited from all emergency response agencies in Larimer County. Only nine attendees. Open discussion about any county-wide or zone-specific observations, concerns, and experiences.
- **Incidents** – 7 since last report (6 Medical, 1 Other), **40 YTD 2021**
  - #34: Female with trouble breathing on Lone Pine Ct
  - #35: Male with trouble breathing on Pow Wow Dr
  - #36: Reported panic attack at Creedmore Lakes (transported)
  - #37: Second, unrelated panic attack at Creedmore Lakes (not transported)
  - #38: Two patients with COVID locked in a trailer on Sanpet Ct
  - #39: Delivery truck hit aerial phone lines on Nicola Way
  - #40: Male reportedly took too many pain meds, Ottawa Way

## 2. PERSONNEL:

- No new members since last month. New members actively engaged in training, and doing very well.
- Stefan Blair is moving out of state and has resigned and turned in his equipment.

## 3. TRAINING:

- **Department trainings:** August training was a Cumulative Scenario that involved structure fire, wildland fire, and EMS skills in a simulated scenario at a residence in Red Feather Lakes. September's Training is Vehicle Extrication. Optional trainings take place the Thursday after regular training and are designed to review and practice previous training activities. August optional training involved working with a new drone piloted primarily by Mark Julian. We conducted a mock smoke report investigation that taught us, among other things, that the range of the drone in our area is not as advertised. Attendance has almost non-existent at these optional trainings, so they will either be changed or eliminated for September.

- **2021 Training schedule** in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,
FEBRUARY	EMS equipment/EMS scenarios
MARCH	Ice Rescue
APRIL	Hose deployment/Engine pumping
MAY	Tender ops/Water supply
JUNE	Initial wildland attack/shelters
JULY	Wildland water supply

<b>AUGUST</b>	Cumulative scenario
<b>SEPTEMBER</b>	Extrication
OCTOBER	Beaver Meadows
NOVEMBER	SCBA
DECEMBER	Radios

#### 4. **GRANTS:**

- **AFG grant 2018** – Approved for 7 sets of bunker gear. \$12,985. We bought 5 sets of bunker gear so far. One additional set ordered for Craig Mawle. Member Brian Casselman was fit for bunker gear elsat month, and a jacket arrived for him this week.
- **FEMA AFG grant 2021** – Submitted. Total cost = \$34,340. Our share of above cost = \$1,635.24  
2 x handheld 800MHz/VHF radios  
5 x handheld 800 MHz radios  
7 x microphone/speakers  
6 x 800 MHz/VHF mobile radios
- **VFA wildland grant 2021** - Approved. Equipment ordered. Some delivered. Includes 12 hose packs, 6 wildland packs, some hand tools, and wildland gloves.
- **Fire safety and disease prevention grant 2021** – Still waiting for State to release
- **National Volunteer Group** – Applied for backpack compressed foam system for wildland fire. (\$6K). AWARDED! Delivery details yet to come.

#### 5. **COMMUNITY**

Community classes offered by CLVFD

- July  
Chainsaw Safety, 07/11 @ 1:00pm  
Get Wildfire Smart about Insurance, 07/24 @ 1:00pm
- August  
Evacuation, 08/06 @ 1:00pm  
Fire Mitigation in the Home Ignition Zone, 08/15 @ 9:00am  
Stop the Bleed, 08/28 @ 9:00am
- September  
Evacuation, 09/12 @ 1:00pm  
Fire Mitigation in the Home Ignition Zone, 09/25 @ 1:00pm

#### 6. **OTHER:**

- **COVID-19:** First vaccinations given to CLVFD members 12/28. Second shots started 1/25. State website is: [Covid19.colorado.gov/vaccine](https://covid19.colorado.gov/vaccine) for info on vaccine. Not all CLVFD members are getting the vaccine. We are not requiring members to do so, but strongly encourage them to. Here are our current COVID protocols, based on CDC and County/State guidance:
  - Masks are not required during outdoor training events.
  - Masks ARE required for all indoor activities, including responding to calls, training, and meetings
  - If we are on an a medical incident, and you are outdoors and NOT within 6 feet of the patient, you do not have to wear a mask, but you are encouraged to wear a cloth or N95 mask. If you are within 6 feet of the patient (I.E., helping move the patient) or asked to come inside the home to help move the patient, you must wear a cloth or N95 mask or a department-issued respirator with P100 filters. If the patient has obvious or suspected COVID infection, only come within 6 feet of the patient if wearing the respirator and only if

an EMT requests your help that close to the patient. Wear coveralls to COVID-suspected medical calls whenever possible. If you do not have coveralls available to wear on a COVID-suspected medical call, remove your clothes immediately when returning home, put in washer, and decontaminate all contaminated surfaces, including your POV, if you rode in or drove wearing contaminated clothing. The department has a disinfecting fogger that can be used to decontaminate any member's POV.

- **CL GREENBELT MITIGATION COMMITTEE:** Committee is run by the CL Road and Rec Board. CLVFD Chief is leading the committee to develop a mitigation plan and guidelines. CLVFD input will be based on what was learned from the Forest Service during physical inspections of CL property. The Roads and Recreation Board has selected the Ember Alliance to create and write an updated CWPP (Community Wildfire Protection Plan). The plan is needed to apply for grants for mitigation work. Ideally, the plan will:
  - Identify the specific mitigation work that needs to be completed
  - Identify what specific mitigation work should be completed (I.E., shaded tree cuts, clear cuts with strategic islands, exactly where and how, etc)
  - Prioritize the work that should be done.
  - Provide a plan for 5+ years that the community can use to plan for budgeting purposes.
- Steve Diremeyer is acting as primary point of contact with the Roads and Recreation Board for he CWPP and is working on an RFQ for mitigation work in Tract C in the 15th Filing. The Board will have to reapprove funds for that purpose, which we hope they will do at their meeting this Saturday.
- I am helping provide guidance and additional information to inform the RFQ and prioritize areas to be mitigated by professional
- The Larimer County Initial Attack Module may be able to help conduct mitigation project on a 4.6-acre greenbelt area (Tract I) the 12th Filing. David Frey from IA Module met with a couple members of the greenbelt committee and myself to visit the site and discuss possibilities. I am working with Daniel Bowker from the Coalition for the Poudre River Watershed to write a forestry prescription to submit to the IA module.
- **Brush 1:** Dodge Ram 5500 w/custom utility box
  - The truck is here and is in-service: WORKING BEAUTIFULLY!
  - The brush truck is not complete yet, but is currently functional and equipped with hose and tools to effectively respond to a wildland fire, carrying up to five firefighters with gear.
  - A deposit has been placed for striping and emblem services.
  - Milo David is building a storage box that will be mounted on the truck and contain wildland hand tools
  - The only currently planned additional modification to the apparatus not mentioned above is some form of storage rack to stow and deploy the small port-a-tank formerly carried by the old Brush 2 apparatus. It will be located opposite the hand tool storage box mentioned above.
- **Squad 1: Dodge Ram 2500**
  - Truck has been delivered and is in-service with emergency light bar and radios installed.
  - Most additional equipment and improvements have been priced, but have yet to be purchased and/or received and installed. Lead times on some equipment, such as a winch-capable bumper and the bed topper are multiple months.
  - A deposit has also been placed to get this vehicle striped and emblems applied.
  - Estimated funds needed to complete build-out and equipping this apparatus beyond what has already been spent is \$12,000. I would like to request that those funds be made available to complete this apparatus.

Respectfully submitted,

Evan Rau  
Fire Chief  
Crystal Lakes Volunteer Fire Department

# **Crystal Lakes Fire Protection District**

(970) 881-3521

## **Board of Directors**

**Minutes for September 16, 2021  
7:00 P.M.**

**Call To Order:** Don Hass called the meeting to order at 7:00 pm

**In Attendance:** Don Hass, Jody Randol, Shirla Race, Jim Kubichek, Harold Alexander

**Absent:** Chief Rau, excused

**District Members in attendance:** Steve Dirmeyer, Doug Race

**Approval of Agenda:** Shirla Race moved to approve the agenda. Harold Alexander seconded the motion. The motion passed unanimously.

**Approval of Minutes of Previous Meeting, August 19, 2021:** Jody Randol made a motion to approve the minutes of the previous meeting of August 19, 2021. The motion was seconded by Harold Alexander. The motion passed unanimously.

**President's Report:** None

**Secretary's Report:** The secretary will be absent from the October Board meeting. Vice president Randol will take the minutes.

**Treasurer's Report:** Treasurer Race presented the monthly financial report. There is a positive balance so far this year. The financial report was unremarkable. Race requested that all payments to be made by the end of November. Jim Kubichek made a motion to accept the September financial report. The motion was seconded by Jody Randol. The motion passed unanimously.

Treasurer Race presented the preliminary proposed 2020 budget. The Preliminary Budget for 2022 will be presented at the October board meeting.

Treasurer Race's replacement was discussed.

**Fire Department Report:** Due to the absence of Chief Rau there was no written department report. Assistant Chief Doug Race gave a verbal report of the highlights over the past month.

### **UNFINISHED BUSINESS**

**Station Internet-** Century Link fixed the 1.5 M service to the station. This speed is no longer sufficient to efficiently conduct department business. Harold Alexander will look into options for faster service (10-20 M)

### **NEW BUSINESS**

#### **Adoption of 2021 NOCO/LETA Alert document**

Doug Race discussed the background and necessity of the agreement. Harold Alexander made a motion to approve and sign the document. It was seconded by Jody Randol. The motion passed unanimously.

**As the Board Desires:** Nothing

**Comments by Attending Public:** Nothing

**Set or confirm next Board meeting date and location: October 21, 2021 at 7:00 pm at the fire station. Masks will be required.**

**Adjournment:** Shirla Race moved to adjourn the meeting. The motion was seconded by Harold Alexander. The meeting was adjourned at 8:15 pm.

# **Crystal Lakes Fire Protection District**

(970) 881-3521

## **Board of Directors**

**Minutes for October 21, 2021**

**7:00 P.M.**

**Call To Order:** Don Hass called the meeting to order at 7:00 pm.

**In Attendance:** Don Hass, Jody Randol, Shirla Race, Jim Kubichek, Harold Alexander

**Absent:** None

**District Members in Attendance:** Steve Dirmeyer, Ann Dirmeyer

**Approval of Agenda:** Harold Alexander moved to approve the agenda. Jody Randol seconded the motion. The motion passed unanimously.

**Approval of Minutes of Previous Meeting, September 16, 2021:** Jody Randol made a motion to approve the minutes of the previous meeting of September 16, 2021. The motion was seconded by Shirla Race. The motion passed unanimously.

**Presidents Report:** None

**Secretary's Report:** Board meeting minutes taken by Jody Randol.

**Treasurer's Report:** Treasurer Shirla Race presented the monthly financial report. A positive balance was reported for this year to date. Race reported \$90,000 was moved to pay bond forward as voted on at the September meeting. Harold Alexander made the motion to accept the October financial report. The motion was seconded by Don Hass. The motion passed unanimously.

Treasure Race present the proposed 2022 budget.

**Fire Department Report:** Chief Evan Rau presented September/October report. See attachment for details.

**Unfinished business:-** Internet is still an on going problem.

**New Business:** Discussion on Bear Gulch questions.

**As the Board Desires:** None

**Comments by Attending Public:** Ann Dirmeyer reported Labor day activities from CLFire. Duck Race, Rummage Sale and Logo Sales. The brick sale has begun for a fund raiser.

**Set or confirm next Board meeting date and location:** November 18, 2021 @ 7:00 pm at the fire station. Masks will be required.

**Adjournment:** Harold Alexander moved to adjourn the meeting. The motion was seconded by Jody Randol. The meeting was adjourned at 8:03 pm



# Crystal Lakes Volunteer Fire Department

237 Blackfoot Rd, Red Feather Lakes, CO 80545  
(970) 881-3521



October 21, 2021

Fire Department Report.

## 1. Department Activity since the last board meeting I attended (August, 2021)

- **Business meetings:** 2, in person with three-four members via Zoom
- **NW Larimer County Fire Chiefs ZOOM call:** 1st and 3rd Wednesday. Involves representatives from Crystal Lakes, Red Feather Lakes, Poudre Canyon, Glacier View, Livermore, & Rist Canyon, as well as Larimer County Sheriff's Office (LCSO), Colorado Department of Fire Prevention and Control (DFPC), and Poudre Fire Authority (PFA). Starting with yesterday's meeting, Wellington Fire Protection District is joining this group.
- **NLCERA EMS Advisory Committee (bimonthly):** Postponed until December
- **Emergency Responder's Roundtable (monthly):** I was late to this meeting because of a conflict with a meeting at my place of work, and the meeting had adjourned by the time I was able to join.
- **Incidents** – 13 since last report (6 Medical, 1 Fire, 1 Fire Alarm, 5 Smoke. **53 YTD 2021**)
  - #41: 08/21 Fall from cliff at Lost Lake
  - #42: 08/21 ATV Accident at Ottawa and Isleta Ct
  - #43: 08/22 Person bucked off horse at Beaver Meadows
  - #44: 09/02 Shortness of breath at Lost Lake
  - #45: 09/03 High blood pressure and abnormal breathing on Navajo Dr
  - #46 09/05 Campfire "out of control" seen from Tesuque
  - #47: 09/09 Fire alarm at RF Elementary School
  - #48: 09/24 Small wildland fire near Bellaire Lake
  - #49: 10/02 Campfire smoke plume near Pearl Beaver seen from Crystal
  - #50: 10/03 Concern over campfire on Menominee Ct
  - #51: 10/12 COVID symptoms on Yosco Ct
  - #52: 10/16 Smoke plume from chimney on/near Mosquito
  - #53: Concern over Campfire on Crow Rd

## 2. PERSONNEL:

- One new member: Jamie Cardenas was unanimously voted in as a probationary firefighter at the September Business Meeting. She owns property in Crystal Lakes, but does not live on the mountain full-time. She plans to make it to all meetings and trainings.

## 3. TRAINING:

### **Department trainings:**

- Four members attended Fire on the Plains October 15-17, 2021
  - Anne Dirmeyer, Brad Chiodo, Brain Casselman, and Evan Rau
  - Training topics included Live Fire Attack (same grade and below-grade) in fire trailer, SCBA Maze, Foam Operations, Scene Size-up, Volunteer Officer, and RIT (Rapid Intervention Team)
  - Participants will transfer knowledge to other department members in upcoming department training sessions
- September training was Extrication, in which we practiced removing a patient from a wrecked automobile using hydraulic and manual tools to disassemble the vehicle.
- October's training was designed to be a scenario at Beaver Meadows, but weather prohibited a Saturday scenario on scene at Beaver Meadows Resort. Instead, we conducted a two-pronged fire attack on a second story, using the mezzanine at Crystal Station.
- November's training will be SCBA practice and obstacle course. This training will be highly stratified among the members based on capability and comfort with SCBA packs.
- Optional trainings are cancelled due to lack of participation. I am considering alternatives.

- **2021 Training schedule** in place with RFLVFD:

Month	Topic
JANUARY	Scene Size-Up, ICS,
FEBRUARY	EMS equipment/EMS scenarios
MARCH	Ice Rescue
APRIL	Hose deployment/Engine pumping
MAY	Tender ops/Water supply
JUNE	Initial wildland attack/shelters
JULY	Wildland water supply
AUGUST	Cumulative scenario
SEPTEMBER	Extrication
OCTOBER	Beaver Meadows
NOVEMBER	SCBA
DECEMBER	Radios

#### 4. **GRANTS:**

- **AFG grant 2018** – Approved for 7 sets of bunker gear. \$12,985. We bought 6 sets of bunker gear so far. Members, Craig Mawle and Brian Casselman are now fully equipped with bunker gear, so one set remains.
- **FEMA AFG grant 2021** – Denied. Total cost = \$34,340. Our share of above cost = \$1,635.24  
 2 x handheld 800MHz/VHF radios  
 5 x handheld 800 MHz radios  
 7 x microphone/speakers  
 6 x 800 MHz/VHF mobile radios
- **VFA wildland grant 2021** - Approved. Equipment ordered. Some delivered. 6 wildland packs, some hand tools have been delivered. A few hand tools may or may not be delivered in time for the reimbursement deadline. The 12 wildland hose packs we ordered will not arrive in time to submit for reimbursement via this grant, so they have been removed from this grant, but will be purchased using department funds in order to fully equip brush trucks with hose packs.
- **Fire safety and disease prevention grant 2021** – Released. Plan to apply for:
  - 1 x SCBA pack with bottle and mask (full set)
  - Wildland gloves to outfit all firefighters with surplus
  - 6 x Wildland pants
  - Bunker gear to outfit Jamie Cardenas if none of the newest gear we have fits her properly
- **National Volunteer Group** – Applied for backpack compressed foam system for wildland fire. (\$6K). AWARDED! Delivered and demonstrated in late August. Full of water and ready to deploy if needed.

#### 5. **COMMUNITY**

Community classes offered by CLVFD since last board meeting

- September  
 Fire Mitigation in the Home Ignition Zone, 09/25 @ 1:00pm
- Assistant Chief Race and Chief Rau are discussing holding a CPR class soon for any firefighter or SDR who needs recertification. This class would also be opened up to the community for CPR certification.

## **6. OTHER:** **COVID-19**

- State website is: [Covid19.colorado.gov/vaccine](https://Covid19.colorado.gov/vaccine) for info on vaccine. Not all CLVFD members are getting the vaccine. We are not requiring members to do so, but strongly encourage them to. Here are our current COVID protocols, based on CDC and County/State guidance. These are unchanged since the recent Larimer county mandate to wear masks indoors:
- Masks are not required during outdoor training events.
- Masks ARE required for all indoor activities, including responding to calls, training, and meetings
- If we are on an a medical incident, and you are outdoors and NOT within 6 feet of the patient, you do not have to wear a mask, but should wear a cloth or N95 mask. If you are within 6 feet of the patient or are asked to come inside the home to help, you must wear a cloth or N95 mask or a department-issued respirator with P100 filters. If the patient has obvious or suspected COVID infection, only come within 6 feet of the patient if wearing the respirator and only if an EMT requests your help. Wear coveralls to all COVID-suspected medical calls. If you do not have coveralls available to wear on a COVID-suspected medical call, remove your clothes immediately when returning home, put in washer, and decontaminate all contaminated surfaces, including your POV, if you were in a POV wearing contaminated clothing. POVs can be decontaminated with the department fogger.

## **CL GREENBELT MITIGATION COMMITTEE**

- Committee is run by the CL Road and Rec Board. CLVFD Chief is leading the committee to develop a mitigation plan and guidelines. The Roads and Recreation Board has selected the Ember Alliance to create and write an updated CWPP (Community Wildfire Protection Plan). The plan is needed to apply for grants for mitigation work. The contract is still pending as The Ember Alliance irons out some insurance wrinkles.
- Steve Dirmeyer is acting as primary point of contact with the Roads and Recreation Board for the CWPP and is working with Cheryl Poage on an RFQ for mitigation work in Tract C in the 15th Filing. The Board has reapproved funds for that purpose.
- The Larimer County Initial Attack Module has agreed to conduct a mitigation project on a 4.6-acre greenbelt area (Tract I) the 12th Filing. Daniel Bowker from the Coalition for the Poudre River Watershed wrote a forestry prescription that I submitted to the IA module and which they approved. It is unlikely they will be able to commence that work this fall, as they are booked through the end of October, and there is already a bit of snow covering that Tract I.
- Cheryl Poage has been working with Larimer County OEM to secure federally available funds for mitigation. Larimer County has agreed to act as fiscal agent on a 36-month grant requiring a 12.5% match, including in-kind funds. Application deadline is December 1 with awards announced in spring. This funding is only available because of the wildfire season of 2020, but it may get us a big head-start on the much-needed mitigation work within Crystal Lakes greenbelts.

## **EQUIPMENT**

- **Brush 1:** Dodge Ram 5500 w/custom utility box
  - All striping and emblem services are complete, and it looks great!
  - Milo David is built a storage box that will be mounted on the truck and contain wildland hand tools. It has been powder coated and just needs a set of struts to aid in opening and keeping the box open. Once those are installed, the box will be installed on the apparatus.
  - Bumper ETA is December

- **Squad 1: Dodge Ram 2500**
  - Emblems and striping have been completed on Squad 1
  - The topper for the back of the truck is due to arrive in a week or two. Much of the remaining build-out is waiting on installation of the topper.
  - Snow tires have been purchased and installed on a second set of wheels so we can swap them ourselves seasonally.
  - Bumper ETA is December

Respectfully submitted,

Evan Rau  
Fire Chief  
Crystal Lakes Volunteer Fire

# Crystal Lakes Fire Protection District

(970) 881-3521

## Board of Directors

Minutes for November 18, 2021  
7:00 P.M.

**Call To Order:** The meeting was called to order by President Hass at 6:58 PM.

**In Attendance:** Don Hass, Jody Randol, Shirla Race, Jim Kubichek, Harold Alexander, Evan Rau

**Absent:** None

**District Members in attendance:** Anne Dirmeyer, Steve Dirmeyer, Doug Race

**Approval of Agenda:** Jody Randol made the motion to approve the agenda which was seconded by Shirla Race. The motion passed unanimously.

**Approval of Minutes of Previous Meeting, October 21, 2021:** Shirla Race made the motion to approve the minutes of the October 21, 2021 meeting which was seconded by Harold Alexander. The motion passed unanimously.

**President's Report:** None

**Secretary's Report:** Jim Kubichek expressed thanks to Jody Randol for taking the notes of the October 21 meeting.

**Treasurer's Report:** Shirla presented the monthly financial report noting that there was nothing remarkable for the month.

She noted to the Board that the current projected payoff date for the station bond issue will be 2024...nearly 4 years early due to conservative financial management.

Jim Kubichek made the motion to accept the monthly treasurer's report which was seconded by Jody Randol. The motion passed unanimously.

Shirla presented the 2022 Budget. Harold Alexander made the motion to approve the 2022 Budget which was seconded by Don Hass. The motion passed unanimously.

**Fire Department Report:** Chief Evan Rau presented an oral report for the month. He noted that there was only 1 incident since the last report. Additionally he announced a new probationary firefighter- Jamie Cardenas. Progress is being made on finishing Squad 1 with the bed cap and bed slide being installed. The chief is now a Certified Burner, B Class, as declared by the Colorado Department of Public Health. This should assist the district in future burning operations.

### **UNFINISHED BUSINESS**

**Internet Situation:** It was noted that the station has 1.5 Meg internet service. High speed optical service is being explored.

**Winter Recognition Dinner:** The dinner will be held December 4 at the Community Center.

### **NEW BUSINESS**

**As the Board Desires:** No discussion

#### **Comments by Attending Public:**

Doug Race announced that FPPA received state funds. The contribution to the pension fund from the department will increase to \$20,000, up \$5,000 over the 2021 contribution. This is to accommodate projected firefighter retirements over the next 5 years.

Doug Race also displayed the “Flags of Fire” to commemorate the community resilience during the Cameron Peak Fire of 2020. The shadow box displaying United States, Colorado, and Crystal Lakes flags that flew during the fire. It will be presented to the Road and Recreation Board at the November meeting.

#### **Set or confirm next Board meeting date and location:**

A motion was made by Harold Alexander and seconded by Jody Randol not to have the December Board meeting. The motion passed unanimously.

#### **Adjournment:**

Jody Randol made a motion to adjourn the meeting which was seconded by Harold Alexander. The motion passed unanimously. The meeting was adjourned at 8:14 PM