



# CRYSTAL LAKES VOLUNTEER FIRE DEPARTMENT

237 Blackfoot rd., Red Feather Lakes, CO 80545  
(970) 881-3521

## -- Business Meeting Agenda-- *November 22, 2024*

- Call to Order
- Additions to / Approval of the Agenda
- Approval of previous month's minutes

### **Discussion Topics**

#### **Personnel:**

- Keenan has decided to step down for now.
- Doug's last business meeting 😞
- 2025 leadership election

#### **Operations:**

- Incident reporting update (Marian)
  - Status of outstanding reports and reminder of importance to get these submitted as soon as possible.
  - Reimbursements for Q3 should be paid. Please confirm.
- Incident reviews
  - Discussion on incidents over the past month
    - As membership desires

#### **Equipment:**

- Apparatus
  - Monthly check updates (each apparatus round table)
  - Engine 1 and Tender 1 new tires over next few weeks
    - Will reach out for help in shuttling as needed (See Jay)
- Station (Jay)
  - Station Report
  - Communications updates

- Monthly cleaning reminder

**Training: (Brad)**

- Department training
  - Nov – SCBA -Review
  - Next up:
    - Scheduled for Dec. 5<sup>th</sup> & Dec 7<sup>th</sup> @ RF

**Safety: (Jim)**

- TBD

**CL FIRES: (Susan)**

- Next up Cookie Exchange – Anything we need to know?
- Any updates

**Department updates/info:**

- Service for Jim Tiffin next Tuesday @ Grace Place in Berthoud.
  - 375 Meadowlark Dr. @ 11 a.m.
- Reminder, no department business meeting in Dec. Enjoy the time with your families.
- Station meeting room upgrades planned
- Pearl Fire AAR update
- Mill Levy APPROVED!
- 2025 Budget approved last night by the CLFPD Board.
- Holiday Dinner updates (Doug)

**Informational Items**

**Personnel:**

- No new business

**Operations:**

- Rules & Regs update:
  - Waiting on CLFPD board review with legal.

- CLVFD officer approved

### **Equipment:**

- Boat Shed:
  - Equipment organized. Please take the time to stop by and familiarize yourself with where everything is. DO NOT share the lock combo with anyone outside of the department.
- Squad 1:
  - Looking to have a plow installed over next few weeks
- Engine 1:
  - New tires will be installed over next few weeks
- Tender 1:
  - New tires will be installed over next few weeks

### **Training:**

- Upcoming EMS Training:
  - Open to all. Sign up in ULearn if possible.
    - Thurs. Dec 5<sup>th</sup> @ Livermore
    - Thurs. Dec 12<sup>th</sup> @ Glacier View
- Outside Training:
  - Reminder that all outside training must be approved by the Training Officer in order to receive credit.
  - Submit all outside training certificates to Brad in the vertical box under the windows in the downstairs office.

### **Department**

- Upcoming community classes
  - NONE in CL – Well done for a successful year!

### **Grants:**

- CDFPC 2024 Direct Distribution Grant (Jim Kubichek)
  - Submitted for:
    - 2 Structure PPE (Turnout Gear) – In Progress
    - 2 Structure Boots - In Progress
    - 2 Wildland Fire Shelters - Recieved
    - 14 Rescue PPE sets (Coats & Pants) – Fitted and waiting on order

### **SDRs:**

- Next scheduled training is Dec 10<sup>th</sup> @ 16:15

### **CL FIRES:**

- None offered
  
- As the membership desires
- Adjournment