

**CLVFD Business Meeting Agenda  
January 25, 2024**

**Call to Order**

**Approval of / Additions to the Agenda**

**Approval of Minutes from Previous Meeting**

**DISCUSSION TOPICS**

**Personnel**

- Guest presentation about peer support: First Responder Trauma Counselors
- Official announcement of Appointed Officers

**Operations**

- Follow up: Any questions about incident response, scene size-up, incident command?

**Department**

- Goals for 2023 – updates
  - Website rebuild – Evan and Mike.
  - ~~Open house – Mark~~
  - Rules and Regulations revision - Marian
  - SOG revision - Jim
  - 5-Year Plan revision, aka Strategic Plan - Doug
  - Recruitment – Anne was heading up the task force. Need a new lead following Anne’s resignation from the department. Officers have decided to table the exploration of adding auxiliary positions until February
- Goals for 2024: brainstorm
- Marian is taking minutes at Business meetings: need backup volunteers
- Fire Danger Signs: need volunteers for changing sign placards

**Safety**

- Jim, what should we be thinking about?

## INFORMATION ITEMS

### Personnel

- Anne Dirmeyer and Melanie Nelson have resigned from the department. Anne wants to focus her attention right now on Board and Treasurer matters, while also preparing to pursue EMT school. Melanie has identified that firefighting is not for her, but still would like to be actively supportive of the department. While there is no role for her as a non-responder, we hope she will find her way to being a part of the supportive community that stays involved in our events and fundraising.
- Jay has agreed to become our Station Master, taking on apparatus and facility repairs and generally “owning” those areas of expertise. We will continue to use the whiteboards in the station for notifying him and others of apparatus or supply needs. Jay will be your primary point of contact for all needs related to the apparatus of the station, itself. Please talk to him first, and he will escalate the topic to the Officers if appropriate. THANK YOU, JAY!

### Equipment

- Boat shed - We'll be getting a shelving unit with a closet rod for storing equipment in the shed, some of which should be hung up (especially after it's been used/gotten wet). Equipment that can be safely stored in the shed as-is without the shelving unit has been transferred there to declutter the office.
- Backup camera - A backup camera for Engine 1 has been installed. Reminder: This is a secondary safety device – all drivers must use backers and pay attention to their directions.
- Squad 2 - S2 is parked in one of the bays for the winter so the plow is ready to go when needed. Brush 2 is drained and moved outside to make room for it.
- Extrication equipment - The engine has been repaired but fails to pump under load. It will be going back down for further repair. The hydraulic fluid gaskets have been replaced.
- Lithium-ion jump pack - This will now be in Squad 1. We have the chargers that plug into the wall and can jump-start apparatus with those, as needed at the station.
- Apparatus maintenance
  - Tender 1 - Repaired, back in service, chained up
  - Squad 2 - Running and driving well. Plow pump replaced and plow is now operating at full capacity.
  - Brush 2 - Rear tires replaced, steering repaired
  - We are going to start taking apparatus to Beck's Automotive on Boy Scout Rd for annual inspections and maintenance
- Siren batteries are failing frequently. Marian has been in touch with Avtech, and they suggested how we can test the solar chargers on each siren to ensure they are working. If you're interested and able to help with that, it is a simple process with a multimeter and a couple hand tools to open the siren cabinets on the poles. Reach out to Jay if you're able to help.

## **Operations**

- We're going to be very light on SDRs for a period of time this winter. Firefighters should be prepared to be assigned to traffic control/lead-in if not otherwise assigned. Know where to find the gear and grab it before heading out on this assignment.
- Incident reporting - Remember incident reporting spreadsheets are available on the Member Portal of our website. Send run reports within five days of the incident so you and the incident commander can complete all reports before they become distant memories.

## **Training**

- Fire training – February subject: apparatus rodeo
  - CLVFD – Thursday 02/01 at 1800
  - RFLVFD – Tuesday 02/06 at 1800
  - Rodeo: Saturday 02/10 at 0900. Location: CL station (not a joint training this month)
- Stillwater rescue training - no update. Brad and Evan working on this.
- Ice rescue train-the-trainer with Larimer County: March 6-8 Horsetooth Reservoir
- 2024 training plans
  - CPR certification/recertification - next recert cycle will be this summer.
  - First aid certification - This may be coupled with CPR this summer with training/trainer help from Larimer County. More to come on that.

## **Grants**

- Direct Distribution of PPE Grant – We've been awarded a grant of equipment worth \$20,204. Update on ordering/receipt of grant items:
  - Wildland pants, shirts, and helmets have arrived.
  - No other items have arrived, to my knowledge.

## **Miscellaneous**

- Folding mezzanine stairway ordered. This will replace the ladder currently in place. It will occupy little additional space when folded.

## **As the Membership Desires**

## **Adjournment**