



Crystal Lakes Fire Protection District

237 Blackfoot Rd Red Feather Lakes, CO 80545
clvfd.org

Board of Directors

Regular Meeting
October 10, 2024
Crystal Lakes Fire Station
6:00 pm – 8:00 pm

Minutes

Purpose: The District's business was conducted in this public meeting of the Board of Directors.

- I **Call to Order:** The meeting was called to order by Chair Lauric at 6:00 pm.
- II **Board Members Present:** President/Chair Robin Lauric, Secretary Susan Vance, Director Tamla Blunt, Director Todd Cook, and Treasurer Tom DeMint
Board Members Absent: None
- III **Quorum:** Yes
- IV **District Members Present:** Chief Mike Clark, Alex Alexander, and DEO Doug Race
- V **Approval of Agenda:** No changes were brought forth. Agenda stands approved.
- VI **Approval of Minutes:**
Regular Meeting September 30, 2024
Study Session September 30, 2024
Todd and Robin requested some language clarification to the Regular Meeting Minutes. No motion was brought forth to approve the minutes.
- VII **Officer Reports:**
 - a. **President's Report:** President Lauric did not have a report to share.
 - b. **Treasurer's Report:** Pinnacle did not have a monthly budget report at this time.

Treasurer Tom DeMint reported that he met with Chief Clark, President Lauric, and Pinnacle on October 9th to begin discussion on the 2025 budget. Tom refined aspects of the budget work and prepared two scenarios for the Board which are dependent on the outcome of the mill levy. Of note, Tom included CPI and possible stipend increases for First Responders and the Fire Chief. Tom presented the proposed 2025 budget and a supplemental narrative to the Board.

The Board agreed to independently review the 2025 Proposed Budget and discuss it in a Study Session on November 1st at 10:00 am. A Public Hearing for the 2025 Proposed Budget will then be held during the Regular Board Meeting on November 21st where the Board will further consider public input. A Board vote on the 2025 Proposed Budget will then occur at a Regular Board Meeting to be held on December 12th in accordance with the state statute December 15th deadline.

Action: Tom will post the Public Hearing in the Coloradoan according to state statute.

The Treasurer's 2025 Proposed Budget and Supplemental Narrative can be found as an attachment and on the website.

- VIII Chief's Report:** Chief Mike Clark provided his report to the Board. The full report can be found as an attachment. Pearl Fire status has not changed. The US Forest Service was on site to walk the location and have not seen any hot spots. The lights on the exterior of the Fire Station are working.
- IX DEO Report:** DEO Doug Race reported that he would be letting the County Clerk know of any new voters in the District (property purchased after September 26th) by October 28th. The only report left is for the election results. Doug Race recognized the efforts of the Community Service Improvement Committee, Marilyn David, and Alex Alexander for getting the mailers ready on time. There is a banner posted on the fence at the compactor.
- X Unfinished Business:**
- a.** Bylaws Update – The Board read, reviewed, and discussed the suggestions and updates to the Bylaws. It was agreed to include a review of the Bylaws every five years. The Bylaws will be reviewed by legal counsel and available for input thirty days prior to a Board vote of approval.
 - b.** Document/Electronic Storage – Director Tamla Blunt shared her research on document and electronic storage. Tamla shared aspects of Onehub.com, Share Point (part of MS 365), Drop Box, Amazon Web services, Google cloud, Microsoft One Drive (part of Microsoft 365), One Drive (which comes with Microsoft 365), Team, and iDrive.
- Action:** Tamla will email SDA to see what they recommend as far as compliance.

c. SDA Conference Summary – Susan and Robin attended the SDA Conference in person, whilst Tamla and Todd attended remotely. Robin mentioned that the conference was outstanding with valuable information for Special Districts, including information regarding cyber security, and inspirational keynote speakers. On the last day of the Conference, there was a fascinating panel discussion on property taxes and Special Districts. The panel included SDA CEO Ann Terry, Grand Fire Chief Brad White, Keith Erffmeyer from the Colorado Assessor's Association, and Colorado Property Tax Administrator JoAnn Groff.

XII New Business: None

XIII As the Board Desires:

a. New Members - The Board acknowledged new Fire Department Members Barbara Batt (firefighter) and Madison Cardenas (SDR).

Action: Tamla will put something together to welcome them on behalf of the Board.

b. Red Feather Lakes Volunteer Fire Fighter Allen Heath's Service - Allen's Memorial will be held at Phantom Ranch on October 19th Saturday at 11 am. Tamla Blunt moved to donate \$100 to the Red Feather Lakes Volunteer Fire Department in memory of Allen Heath. Todd Cook seconded. Discussion: It was mentioned that Allen had worked along side many Crystal Lakes First Responders over the years.

Motion: To donate \$100 to the Red Feather Lakes Volunteer Fire Department in memory of Firefighter Allen Heath passed unanimously.

Action: Susan Vance and Tom DeMint will follow through with the donation, card, and delivery.

XIV Public Comment: None

XV Announcements: None

XVI Next Meeting:

A 2025 Proposed Budget Study Session will be held November 1st at 10:00 am at the District Fire Station, 237 Blackfoot Rd Red Feather Lakes, CO 80545.

The next Regular Meeting of CLFPD Board of Directors will be on November 21, 2024, at the District Fire Station, 237 Blackfoot Rd Red Feather Lakes, CO 80545.

XVII Adjournment: The meeting was adjourned at 8:50 pm by Chair Robin Lauric.

Attested by: *Susan W. Vance*

Date: November 1, 2024