

CLVFD Business Meeting Agenda
May 25, 2023

Call to Order

Approval of / Additions to the Agenda

Approval of Minutes from Previous Meeting

INFORMATION ITEMS

Equipment

- Boat shed – As a result of a meeting between Doug and the R&R manager and field staff, the manager has agreed that the shed construction and location meet ACC requirements and we only require a variance from the R&R board for its proximity to the water. The manager took this to the R&R board, which approved the shed at the May meeting. Once we receive the official letter of approval from the association, we'll proceed with construction.
- Engine 1 valves – All switches and valves have been replaced and Engine 1 is fully operational.
- Tender 1 fill level gauge – The fill gauge has been replaced and calibrated and Tender 1 is fully operational.
- Brush 1 portatank holder – The cage is completed and has been powder-coated. Steve will pick it up early next week and it will be installed soon.

Communications

- Crystal Repeater Channel – Larimer County has notified us that the frequency used in our VHF repeater channel is registered for fireground TAC use only (and used by Glacier View and Livermore for that purpose as well). (Note: the repeater is Crystal Channel 1 on the fire department VHF radios -- we only issue/use the VHF radios when interfacing with the forest service or if the 800mhz system isn't working for some reason.) The county had received reports of non-fire dept use and asked all three departments to look into and stop such usage. Years ago (not realizing use of this frequency was limited), we gave both Crystal Lakes Associations permission to use our repeater for their operations. Marian's been in contact with the managers of both associations, who have ceased operations on the repeater and moved to the frequency assigned to Channel 5 on the fire department VHF radios (channel 3 on the associations' radios). Alex has offered his assistance to the associations in reprogramming their radios to remove the repeater frequency and make any other programming changes they need.

Note: This does not alter fire department operations in any way and is being shared for your information and in case questions about this change come up in conversations with association staff or community members – the salient point is that the order for non-fire dept personnel to stop using the repeater frequency came from the county and is a consequence of how the frequency is licensed.

Operations

- Beaver Meadows location identifiers – Efforts to establish more accurate addresses/location identifiers for the Beaver Meadows Resort area are ongoing.
- Parking lines and handicapped parking space – All parking lines inside the station have been repainted by Brad and Steve, complete with markers for where the cones should go. The lines will be extended to outside the station when the weather permits. The sign for the handicapped parking space has been moved to the area in front of the office and those lines will be painted when the outside lines are. Please remember that, to remain ADA compliant, we must keep the walkway from the door to the ramp into the kitchen area clear at all times.

Training

- Fire training – May subject: Wildland, part 2.
 - CLVFD – Thursday 6/1 at 1800
 - RFLVFD – Tuesday 6/6 at 1800
 - Joint – Saturday 6/10 at 0900 in Red Feather
- SDR training/meeting – The next SDR meeting will be June 13th at 1415 at the fire station.

Grants

- We did receive the Larimer County Firefighter grant for \$1,380 to cover the cost for four firefighters to attend Fire on the Plains.

Community Outreach

- Summer class schedule – Postcards have been sent out and flyers posted. The schedule and trainers have been adjusted slightly from that reported last month (changes in red):
 - Sunday May 28 - 3:00 – Chainsaw Safety (Doug)
 - Saturday June 10 - 3:00 – Mitigation (Marian)
 - Saturday June 17 - 1:00 – Fire Insurance (Mark)
 - Sunday June 18 – 9:00am – Chainsaw Safety (Mark) – ladies only
 - Saturday June 24 - 1:00 - Evacuation (Marian)
 - Saturday July 1 - 3:00 - Stop the Bleed (Doug)
 - Saturday July 8 - 3:00 - Evacuation (Marian)
 - Saturday July 22 - 1:00 - Mitigation (Marian)
- Class signs – We need someone to take on ensuring that the three class signs are posted prior to each of our classes (according to community rules, they can be up no more than three days before each class and must be taken by the day after). We also need someone with access to a weed eater or something similar to help keep the grass from obscuring the signs. Please contact Marian if you're available to take on either sign-posting or weed-clearing.

- Recruitment Task Force – Anne has agreed to lead a small group of department members in determining our best options for recruiting and ensuring that we’re not duplicating efforts. She’s been working with the fire board on a flyer/handout for department/community activities this summer. Please share any recruiting ideas with her so her task force can determine feasibility and get officer approval before taking any steps on them. If you’re interested in assisting with this, please talk to Anne.

DISCUSSION TOPICS

Personnel

- Potential new SDR members

Communications

- Short discussion on proper radio usage and selection of appropriate channel for operations.

Community Outreach

- Safety Day – joint community event with Crystal Wildlife Aware group (Jody Sandquist, liaison) – July 22nd at the fire station. Events will include short presentations on fire and wildlife safety from 10:00 to 12:00, lunch (hot dogs), and booths with handouts. Susan Vance & Robin Lauric are leads, Robin is handling community announcements, and Jody Randol and Alex will cook. Please plan on helping with cleaning the station, moving out trucks, manning a booth/answering questions, etc, during the event, cleaning up after the event, and setting up the east bay for the Mitigation class beginning at 1:00 pm.
- Upcoming events (update your calendar)
 - May 27th – Flag raising – Doug to discuss plans/organization
 - 9:00 Basecamp
 - 11:00 Fire Station
 - May 28th – WUI Day – organized by CWPP, Doug will be one of the speakers, fire dept members encouraged to attend in fire dept shirts
 - June 24th – Open House – We'll be a stop on the poker run as a way of getting people in the door. Please plan on helping with cleaning the station, moving out trucks, manning a booth/answering questions, etc, setting up the east bay for the Evacuation class beginning at 1:00 pm, and cleaning up after the event.
 - July 1 & 2 – Independence Day celebration
 - Saturday – RF parade and fireworks (need firefighters for both), preparation and setup for our events (need everyone who can help)
 - Sunday – CLVFD event, all day (need everyone who can help)

- July 22 – Safety Day (see above)
- Rummage Sale
 - Will take donations during Saturdays in August
 - Saturday Sept 2nd – final sale set-up (need everyone who can help)
 - Sunday Sept 3rd – sale (need everyone who can help)
 - Monday Sept 4th – bag sale followed by cleanup (need everyone who can help)

Operations

- CWPP update – Anne
- Goals for 2023 – updates
 - Actionable safety goals and improvements – Jim (nothing new)
 - Website rebuild – Marian and Mike – along with Evan, Anne, Doug, and Jody Randol – have had several meetings with a company (Streamline) that may suit our needs. Evan is checking into how this change would impact our email access and some other details before a final decision is made.
 - Open house – Mark – scheduled for June 24th
 - Rules and Regulations revision – Marian (nothing new)
 - SOG revision – Jim (nothing new)
 - 5-Year Plan revision – Doug has sent a draft to the officers for initial review
 - Recruitment – Anne heading up the task force

Safety

- Thunderstorm awareness and safety

Thunderstorms, including downbursts, cause significant hazards for wildland firefighters. Downbursts can cause extreme fire behavior and lightning. When thunderstorm development is likely, lookouts should be aware of the signs.

Approaching thunderstorms may be noted by a sudden reverse in wind direction, a noticeable rise in wind speed, and a sharp drop in temperature. Rain, hail, and lightning occur only in the mature stage of a thunderstorm.

Situational Awareness: Sound waves move at different rates based on atmospheric conditions. Take the storm precautions below as soon as you hear thunder, not when the storm is upon you. Do not resume work in exposed areas until 30 minutes after storm activity has passed.

Hazard Control:

- Take shelter in a vehicle or building if possible.
- If outdoors, find a low spot away from tall trees, wire fences, utility lines and other elevated conductive objects. Make sure the place you pick isn't subject to flooding.
- If in the woods, move to an area with shorter trees.
- If only isolated trees are nearby, keep your distance – twice the tree height.
- If in open country, crouch low with feet together, minimizing contact with the ground. You can use a pack to sit on, but never lie on the ground.

- If you feel your skin tingle or your hair stand on end, immediately crouch low to the ground. Make yourself the smallest possible target and minimize your contact with the ground.
- Don't group together.
- Don't stay on ridge tops, in wide open areas, or near ledges or rock outcroppings.
- Don't operate landline telephones, machinery, or electric motors.
- Don't handle metal hand tools or flammable materials in open containers.

As the Membership Desires

Adjournment